



Department of Energy
Washington, DC 20585

May 20, 2008

Dear ENERGY STAR[®] for Windows, Doors, and Skylights Stakeholder:

The U.S. Department of Energy (DOE) is pleased to announce the Stakeholder Meeting in Washington, DC on Wednesday, August 13, 2008. DOE would like to thank stakeholders for their continued valuable input on the ENERGY STAR for Windows, Doors, and Skylights criteria and looks forward to hearing additional industry feedback.

The meeting will be held from 8:30 AM to 4:00 PM at the following location:

U.S. Department of Energy
1000 Independence Avenue, SW
Washington, DC 20585
Room 1E245

The meeting agenda and Initial Criteria Revision Analysis will be released in advance of the meeting. If you received this e-mail directly from ENERGY STAR, you will receive an e-mail notification when these documents are available for review.

To Register:

Pre-registration is required for this meeting. To register send an email or fax with your full contact information (name, title, organization/company affiliation, e-mail address, telephone, and fax) to Emily Zachery at ezachery@drintl.com or 301-588-0854 (fax) at D&R International by **Friday, July 18**.

Foreign Nationals:

Foreign nationals visiting DOE Headquarters are subject to advance security screening procedures, requiring a 30-day advance notice. *If you are a foreign national and wish to participate in the public meeting, please inform DOE **on or before July 11*** by contacting Ms. Brenda Edwards at (202) 586-2945 or brenda.edwards@ee.doe.gov so that the necessary procedures can be completed. Please also register for the meeting with Ms. Zachery as specified above.

If you receive this letter from a colleague and have not received previous stakeholder e-mails, send your full contact information and a request to be added to the distribution list to Ms. Zachery.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard H. Karney".

Richard H. Karney, P.E.
ENERGY STAR Program Manager