



ENERGY STAR® RESIDENTIAL NEW CONSTRUCTION PROGRAMS



DEAR ENERGY STAR RESIDENTIAL PARTNER,

The reporting period to submit your 4th quarter 2022 ENERGY STAR certified homes and apartments is open until 01/31/2023. Please log in to your [My ENERGY STAR Account \(MESA\)](#) and click the link to EPA's "Homes Online Submission Tool (HOST)" found in the Tools tab to review, match (if necessary) the builder and/or rater organization, and submit homes and apartments that were certified and registered during the 4th quarter (October - December) of 2022 **no later than 01/31/2023**.

KEY NOTES FOR Q4 2022 REPORTING

- **Filters** - Click the "Filter" button to customize your view of home reports based on Quarter End Date, Builder, Rater, Matching Status, Verified Status, IAP home reports, and State.
- **Group Match** - The "Group Match" button allows users to make the same update to multiple home reports/rows. Use the checkboxes to select the home reports/rows you want to edit and then click "Group Match". Note that IAP home reports/rows can only be group matched with other IAP home reports/rows.
- **Export** - The 'Export' button allows users to export summary home reports/rows to Excel based on their current filters or to export all data for the quarter.
- **Indoor airPLUS** - Indoor airPLUS home detail reports are available throughout the reporting period upon request. Providers should contact the Indoor airPLUS team at Indoor_airPLUS@epa.gov for an export of all Indoor airPLUS home detail reports to complete in-line with ENERGY STAR reporting.
- **Submit** - Clicking "Submit" will submit any "matched" home reports to EPA, and you can submit as many times as needed during the reporting period. Any unmatched home reports will remain unmatched until all organizations are fully matched.
- As a reminder, during each quarterly reporting period HOST is populated using rating data directly from a source database. Changes made to ENERGY STAR ratings within the source database that occur during the HOST reporting period will automatically be captured within HOST. But changes made in the source database after the HOST reporting period ends must be sent to EPA and manually updated in HOST.

OFFICE HOURS

January 19, 2023
1:00 - 1:30 PM ET

We are available to walk you through the reporting process with your ENERGY STAR and Indoor airPLUS certified homes and apartments, and to help troubleshoot any potential issues. Join us for live, virtual "[office hours](#)" via GoToWebinar.

REGISTER

If you are not able to access HOST or need assistance, please contact us immediately at energystarhomes@energystar.gov or Indoor_airPLUS@epa.gov. We look forward to receiving your 4th quarter reports.

Sincerely,

EPA's ENERGY STAR Residential New Construction and Indoor airPLUS teams

The future starts here.



Learn more at
energystar.gov/homes



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