DRAFT ENERGY STAR Qualified Homes 2011
Inspection Checklists

As described in the ENERGY STAR Qualified Homes 2011 National Program Requirements, one prerequisite for qualification is that a home must meet the requirements of the five attached checklists:

- Thermal Enclosure System Rater Checklist
- HVAC System Quality Installation Contractor Checklist
- HVAC System Quality Installation Rater Checklist
- Water Management System Builder Checklist
- Water Management System Rater Checklist

To be eligible for qualification, a home must also meet the other requirements listed in the national program requirements document, including verification of all requirements by a Rater. Note that compliance with these guidelines is not intended to imply compliance with all local code requirements that may be applicable to the home to be built. Where requirements of the local codes, manufacturers’ installation instructions, engineering documents, or regional ENERGY STAR programs overlap with the requirements of these guidelines, EPA offers the following guidance:

a. In cases where the overlapping requirements exceed the ENERGY STAR guidelines, these overlapping requirements shall be met;

b. In cases where overlapping requirements conflict with a requirement of these ENERGY STAR guidelines (e.g., slab insulation is prohibited to allow visual access for termite inspections), then the conflicting requirement within these guidelines shall not be met. Furthermore, qualification shall still be allowed if the rater has determined that no equivalent option is available that could meet the intent of the conflicting requirement of these ENERGY STAR guidelines (e.g., switching from exterior to interior slab edge insulation).

Raters are expected to use their experience and discretion to verify that each checklist item is installed per the inspection guidelines (i.e., identifying minor defects that the Rater deems acceptable versus identifying major defects that undermine the intent of the checklist item). Alternative methods of meeting the checklist requirements may be used if the Provider deems them to be equivalent to or more stringent than the checklist guidelines. However, in all cases, these “equivalent” determinations shall be reported prior to project completion to energystarhomes@energystar.gov. This will allow EPA to make formal policy decisions, as needed, to ensure consistent enforcement of the guidelines and to provide a resource for other partners with similar questions.

The Rater must review all items on the rater checklists. The column titled “N/A,” which denotes items that are “not applicable,” should be used when the checklist item is not present in the home or conflicts with local requirements.

In the event that a Rater finds an item that is inconsistent with the checklist guidelines, the home cannot earn the ENERGY STAR until the item is corrected. If correction of the item is not possible, the home cannot earn the ENERGY STAR.

In the event that an item on the checklist cannot be inspected by the Rater, the home also cannot earn the ENERGY STAR. The only exceptions to this rule are in the Thermal Enclosure System Rater Checklist and Water Management System Rater Checklist, where the builder may assume responsibility for verifying a maximum of eight and two items, respectively. This option shall only be used at the discretion of the Rater. When exercised, the builder’s responsibility will be formally acknowledged by the builder signing off on the checklist for the item(s) that they verified. The Rater is required to keep hard copies of the completed and signed checklists. The signature of the HVAC technician is required if any of the HVAC equipment specified on the HVAC System Quality Installation Contractor Checklist is installed in the home.

The checklists may be completed for a batch of homes using a RESNET-approved sampling protocol to qualify homes as ENERGY STAR. For example, if the approved sampling protocol requires rating one in seven homes, then all of the checklists must be completed for the one required rating.

Rater Name: __________________________
Rater Company Name: __________________________
Builder Company Name: __________________________
HVAC Company Name: __________________________

Effective 1/1/2011  Revised 11/10/2009
1. The term "Rater" refers to the person completing the third-party inspections required for qualification. This party may be a certified Home Energy Rater, BOP Inspector, or an equivalent designation as determined by a Verification Oversight Organization such as RESNET.
## Draft ENERGY STAR Qualified Homes 2011
### Thermal Enclosure System Rater Checklist

**Home Address: __________________________ City: __________________________ State: __________________________**

<table>
<thead>
<tr>
<th>Inspection Guidelines</th>
<th>Must Correct</th>
<th>Builder Approved</th>
<th>Rater Approved</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. High-Performance Windows</strong></td>
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<tr>
<td>1.1 Prescriptive Path: Windows shall meet or exceed ENERGY STAR window requirements</td>
<td>☐</td>
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<tr>
<td>1.2 Performance Path: Windows shall meet or exceed 2009 IECC requirements</td>
<td>☐</td>
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<td><strong>2. Quality-Installed Insulation</strong></td>
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<tr>
<td>2.1 Ceiling, floor, and wall insulation levels shall meet or exceed 2009 IECC levels³</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>2.2 For Climate Zones 4 and higher, slab insulation shall meet or exceed 2009 IECC levels³</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>2.3 Insulation shall achieve RESNET-defined Grade I installation (or, alternatively, Grade II for walls with insulated sheathing, see footnote)⁴</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td><strong>3. Fully-Aligned Air Barriers</strong></td>
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<tr>
<td>At each location noted below, a complete air barrier shall be provided that is fully aligned with the insulation as follows:</td>
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<tr>
<td>• At interior surface of ceilings in all climate zones</td>
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<tr>
<td>• At exterior surface of walls in all climate zones; and, for Climate Zones 4-8 only, also at interior surface of walls⁵</td>
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<tr>
<td>• At interior surface of floors in all climate zones, including supports to ensure permanent contact and blocking at exposed edges⁶</td>
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<tr>
<td>3.1 Walls behind showers and tubs</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.2 Walls behind fireplaces</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.3 Attic knee walls</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.4 Skylight shaft walls</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.5 Wall adjoining porch roof</td>
<td>☐</td>
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<tr>
<td>3.6 Staircase walls</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.7 Double walls</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>3.8 Garage rim / band joist adjoining conditioned space</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.9 All other exterior walls, except rim / band joists, which are a best practice⁵</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.10 Floor above garage</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.11 Cantilevered floor</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.12 Floor above unconditioned basement or vented crawlspace</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.13 Dropped ceiling/soffit</td>
<td>☐</td>
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<tr>
<td>3.14 At all insulated ceilings, including wind baffles at all attic eaves⁷</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>3.15 Insulated attic slopes/walls</td>
<td>☐</td>
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<tr>
<td><strong>4. Reduced Thermal Bridging</strong></td>
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<tr>
<td>4.1 Raised-heel truss or equivalent framing method used in the attic⁸</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>4.2 HVAC and other attic platforms installed to allow for full-depth insulation below</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>4.3 Reduced thermal bridging at walls with one of the following options:</td>
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<tr>
<td>4.3.1 Continuous rigid insulation sheathing⁹,¹⁰, OR;</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>4.3.2 Structural Insulated Panels (SIPs), OR;</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>4.3.3 Insulated Concrete Forms (ICFs), OR;</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>4.3.4 Double-wall framing¹¹, OR;</td>
<td>☐</td>
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<tr>
<td>4.3.5 Advanced framing, including all of the items below:</td>
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<tr>
<td>4.3.5a All corners insulated to edge¹², AND;</td>
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<tr>
<td>4.3.5b All headers above windows &amp; doors insulated¹³, AND;</td>
<td>☐</td>
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<tr>
<td>4.3.5c Framing limited at all windows &amp; doors¹⁴, AND;</td>
<td>☐</td>
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<tr>
<td>4.3.5d All interior / exterior wall intersections insulated¹⁵, AND;</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>4.3.5e Studs are spaced at 16&quot; for 2 x 4 framing and at 24&quot; for 2 x 6 framing unless construction documents specify otherwise, AND;</td>
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<tr>
<td>4.3.5f Less than 5% of vertical studs lack apparent or documented structural purpose¹⁶</td>
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</tbody>
</table>

**Effective 1/1/2011**

**Revised 11/10/2009**
## 5. Air Sealing

5.1 Openings to unconditioned space fully sealed with solid blocking or flashing and any remaining gaps sealed with caulk or foam

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>5.1.1 Duct shaft</td>
<td></td>
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<tr>
<td>5.1.2 Piping shaft/penetrations</td>
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<tr>
<td>5.1.3 Flue shaft</td>
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<tr>
<td>5.1.3 Electrical penetrations</td>
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<tr>
<td>5.2 For walls, sill plates sealed to foundation and floor framing with foam gasket and sealant</td>
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<tr>
<td>5.3 For walls, continuous top plates or sealed blocking</td>
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<tr>
<td>5.4 Sheetrock sealed to top plate at all attic/wall interfaces</td>
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<tr>
<td>5.5 Attic access panels and drop down stairs insulated and fully gasketed or sealed</td>
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<tr>
<td>5.6 Recessed lighting fixtures ICAT labeled and fully gasketed, caulked, or otherwise sealed</td>
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<tr>
<td>5.7 Bathroom and kitchen exhaust fans sealed to drywall using caulk or foam</td>
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<tr>
<td>5.8 Whole-house fans equipped with insulated cover gasketed to opening</td>
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<tr>
<td>5.9 Marriage joints between modular home modules at all exterior boundary conditions fully sealed with gasket and foam</td>
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<tr>
<td>5.10 All seams at Structural Insulated Panels (SIPs) foamed and taped</td>
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<tr>
<td>5.11 In multi-family buildings, the gap between the drywall shaft wall (i.e. common wall) and the structural framing between units fully sealed at all exterior boundary conditions</td>
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</tbody>
</table>

Rater Name: ___________________________  Rater Inspection Date: ______________  Rater Initials: _________
Builder Employee: _____________________  Builder Inspection Date: ______________  Builder Initials: ___________

### Notes:

1. For purposes of this checklist, an air barrier is defined as any durable solid material that blocks air flow between conditioned space and unconditioned space, including necessary sealing to block excessive air flow at edges and seams. Additional information on proper air sealing of thermal bypasses can be found on the Building America Web site (www.eere.energy.gov/buildings/building_america) and in the EEBA Builder’s Guides (www.eeba.org). These references include guidance on identifying and sealing air barriers as well as details on many of the items included in the checklist.

2. At the discretion of the Rater, the builder may verify no more than eight items specified in this checklist. When exercised, the builder's responsibility will be formally acknowledged by the builder signing off on the checklist for the item(s) that they verified.

3. Insulation levels in a home shall meet or exceed those specified in the 2009 IECC. Compliance can be determined by meeting component insulation requirements in Table 402.1.1 or using U-factor alternatives in Table 402.1.3 of the 2009 IECC. Note that the U-factor for steel-frame envelope assemblies shall be calculated using the ASHRAE zone method or a method providing equivalent results, and not a series-parallel path calculation method. Additionally, reduction of ceiling insulation in space-constrained roof/ceiling assemblies shall be limited to 500 sq. ft. or 20% of ceiling area, whichever is less.

4. Cavity insulation on exterior walls may be installed at Grade II if the walls include continuous rigid insulation sheathing at exterior surface of at least R-3 in Climate Zones 1 to 3; R-6 in Zones 4 to 6; and R-10 in Zones 7 and 8.

5. An air barrier is not required at band joists, but is recommended in Climate Zones 4 and higher.

6. Examples of necessary supports for permanent contact include staves for batt insulation or netting for blown-in insulation.

7. Wind baffles shall be installed at eaves in every bay for attics with exposed ceiling insulation.

8. Raised-heel trusses or equivalent framing techniques shall elevate the roof adequately to allow for insulation at a depth of at least 75% of full insulation level used throughout the rest of the attic.

9. Continuous rigid insulation sheathing shall be at least R-3 in Climate Zones 1 to 3; R-6 in Zones 4 to 6; and R-10 in Zones 7 and 8. Insulated siding can meet this requirement as long as it provides the required R-value and is installed flush with the exterior sheathing. If non-insulated structural sheathing is used at corners, advanced framing details listed under requirement 4.3.5 shall be met for those wall sections.

10. Steel framing shall use continuous rigid insulation sheathing meeting the insulation levels specified in Note 9.

11. Double walls shall include two independently framed walls with all interior studs and exterior studs offset to prevent thermal bypasses. Insulation must be continuous and fill entire cavity except at windows, doors and other penetrations.

12. All exterior corners shall have insulation extend to exterior wall sheathing using either “California Corners” or equivalent alternative framing technique that uses no more than three studs per corner.
13. Headers shall be minimum R-3.5 for 2x4 framing and R-5 for 2x6 framing using SIP headers, other prefabricated insulated headers, two-member headers with insulation between, single-member headers insulated on one side, or an equivalent assembly, except where structural engineered framing layout indicates that full-depth solid headers are the only acceptable option. R-value requirement refers to manufacturer's nominal insulation value.

14. Framing at windows shall be limited to a maximum of one pair of king studs and one pair jack studs per window opening to support the header and window sill. Additional jack studs shall be used only as needed for structural support and cripple studs only as needed to maintain on-center spacing of studs.

15. Insulation shall run continuously behind interior/exterior wall intersections using ladder blocking, full length 2"x6" or 1"x6" furring behind the first partition stud, drywall clips, or other equivalent alternative.

16. Vertical framing members shall either be on-center or have an alternative structural purpose that is apparent to the rater or documented by the builder, architect or engineer. No more than 5% of studs may lack an apparent or documented structural purpose, which is equivalent to one vertical stud for every 30 linear feet of wall, assuming 16" stud spacing.

17. Sealing shall be completed using a silicone, latex foam, or equivalent material. Construction adhesives shall not be used.
DRAFT ENERGY STAR Qualified Homes 2011
Inspection Checklists

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# DRAFT ENERGY STAR Qualified Homes 2011
## HVAC System Quality Installation Contractor Checklist

**Effective 1/1/2011 Revised 11/10/2009**

### 1. Whole-Building Mechanical Ventilation Design

1.1 Ventilation system designed to meet ASHRAE 62.2-2010 requirements?  
☐ Yes  ☐ No

1.2 Documentation attached with ventilation system type, location and design rate?  
☐ Yes  ☐ No

1.3 Continuously-operating ventilation and exhaust fans designed to automatically operate during all occupiable hours?  
☐ Yes  ☐ No

1.4 If present, intermittently-operating whole-house ventilation system designed to automatically operate at least once per day and at least 10% of the time per 24 hour period?  
☐ Yes  ☐ No

### 2. Heating & Cooling System Design

- The following design parameters shall be used in the design calculations:
  - A. Outdoor design temps. comply with procedure being used
  - B. Indoor temp. setpoints = 70°F for heating; 75°F for cooling
  - C. Infiltration rate = "Tight", or equivalent term
  - D. Insulation levels and window U-Values/SHGC's match rated home
  - E. Airflow accounts for MERV 6 air filter
  - F. ASHRAE 62.2 ventilation load accounted for

2.1 Heat Loss / Gain Method:  
☐ Manual J v8  ☐ ASHRAE 2005  ☐ Other: ___________

2.2 Duct Design Method:  
☐ Manual D  ☐ Other: ___________

2.3 Equipment Selection Method:  
☐ Manual S  ☐ OEM Recommended  ☐ Other: ___________

2.4 Outdoor Design Temperatures Used:  
1%: ________ °F  99%: ________ °F

2.5 Design Latent Heat Gain: BTUh

2.6 Design Sensible Heat Gain: BTUh

2.7 Design Total Heat Gain: BTUh

2.8 Design Total Heat Loss: BTUh

2.9 Design Sensible Heat Ratio (SHR): (Value #2.6 ÷ Value #2.7)

2.10 Design Airflow: CFM

2.11 Design Duct Static Pressure: IWC

2.12 Copy of load calculations attached?  
☐ Yes  ☐ No

### 3. Selected Cooling Equipment, If Cooling Equipment to be Installed

3.1 Condenser Manufacturer & Model: ___________

3.2 Condenser Serial #: ___________

3.3 Evaporator Manufacturer & Model: ___________

3.4 Evaporator Serial #: ___________

3.5 AHRI Reference #: ___________

3.6 AHRI Listed Efficiency: EER  SEER

3.7 Metering Device Type:  
☐ TXV  ☐ Fixed orifice  ☐ Other: ___________

3.8 Refrigerant Type:  
☐ R-22  ☐ R-410a  ☐ Other: ___________

3.9 Fan Speed Type:  
☐ Fixed  ☐ Variable (ECM/ICM)  ☐ Other: ___________

3.10 Selected Latent Capacity: BTUh

3.11 Selected Sensible Capacity: BTUh

3.12 Selected Total Capacity: BTUh

3.13 Selected Sensible Heat Ratio (SHR): (Value #3.11 ÷ Value #3.12)

3.14 Selected SHR (Value #3.13) > Design SHR (Value #2.9)?  
☐ Yes  ☐ No

3.15 If No, ENERGY STAR qualified dehumidifier installed?  
☐ Yes  ☐ No  ☐ N/A

3.16 Capacity (Value #3.12) within 95-115% of Design Heat Gain (Value #2.7) or next nominal size?  
☐ Yes  ☐ No  ☐ N/A

3.17 AHRI Certificate Attached?  
☐ Yes  ☐ No

### 4. Selected Heat Pump Equipment, If Heatpump to be Installed

4.1 AHRI Listed Efficiency: HSPF

4.2 Performance at 17°F:  
Capacity: ___________ BTUh  Efficiency: ___________ COP

4.3 Performance at 47°F:  
Capacity: ___________ BTUh  Efficiency: ___________ COP

### 5. Selected Furnace, If Furnace to be Installed

5.1 Furnace Manufacturer & Model: ___________

5.2 Furnace Serial #: ___________

5.3 Listed Efficiency: ___________ AFUE

5.4 Selected Gross Capacity: ___________ BTUh

5.5 Selected Net Capacity: ___________ BTUh

5.6 Gross capacity (Value #5.4) within 100-140% of design heat loss (Value #2.8) or next nominal size?  
☐ Yes  ☐ No
6. Refrigerant Tests - run system for 15 minutes before testing

Note: If cold weather makes it impossible to verify proper refrigerant charge, system must include a TXV.

| 6.1 | Outdoor ambient temp. at condenser: °F DB |
| 6.2 | Air temperatures measured inside duct near evaporator: |
| Cooling Mode | Return | a. °F DB | b. °F WB |
| | Supply | c. °F DB | d. °F WB |
| Heating Mode | Return | e. °F DB | f. °F WB |
| | Supply | g. °F DB | h. °F WB |

6.3 Liquid line pressure: psi
6.4 Liquid line temperature: °F DB
6.5 Suction line pressure: psi
6.6 Suction line temperature: °F DB

7. Refrigerant Calculations

7.1 Condenser saturation temp.: °F DB (Use Value #6.3 to calculate liquid line pressure)
7.2 Evaporator saturation temp.: °F DB (Use Value #6.5 to calculate suction line pressure)
7.3 Subcooling: °F DB (Value #7.1 - Value #6.4)
7.4 Superheat: °F DB (Value #7.2 - Value #6.6)

For TXV
7.5 OEM subcooling goal: °F DB
7.6 Subcooling deviation: °F DB (Value #7.3 - Value #7.5)

For Fixed Orifice
7.7 Superheat goal: °F DB (From superheat lookup tables, based on Values #6.1 and #6.2b)
7.8 Superheat deviation: °F DB (Value #7.4 - Value #7.7)
7.9 Value #7.6 within ±3°F or Value #7.8 within ±5°F? ☐ Yes ☐ No

8. Electrical Measurements

8.1 Evaporator/air handler fan: amps volts watts
8.2 Condenser fan: amps volts watts
8.3 Compressor: amps volts watts
8.4 Are the electrical measurements within OEM specified tolerance of nameplate value? ☐ Yes ☐ No

9. Air Flow Tests

9.1 Air volume at evaporator: CFM
9.2 Test performed in which mode? ☐ Heating ☐ Cooling
9.3 Return static pressure: IWC Location:
9.4 Supply static pressure: IWC Location:
9.5 Measurement method used: ☐ Flow grid ☐ Pressure matching ☐ Fan curve ☐ Temperature rise (heating only) ☐ Other:
9.6 Is airflow across the coil or heat exchanger, at fan design speed and full operating load, +/- 15% of the airflow required per the system design or within range recommended by OEM? ☐ Yes ☐ No

10. Air Balance

10.1 Are individual room airflows within the greater of ±20% or 25 CFM of the design/application requirements for the supply and return ducts? ☐ Yes ☐ No

11. System Controls

11.1 Do operating and safety controls meet OEM requirements? ☐ Yes ☐ No

12. Drain pan

12.1 Is a corrosion-resistant drain pan, properly sloped to drainage system, included? ☐ Yes ☐ No

Technician Name: __________________________ Equipment Installation Date: __________________________
Technician Signature: __________________________ Company: __________________________

If the HVAC system design (Section 1 & 2) was not completed by the HVAC technician, then Designer shall sign below:

Designer Name: __________________________ System Design Date: __________________________
Designer Signature: __________________________ Company: __________________________
1. The HVAC System Quality Installation Contractor Checklist is designed to align with the requirements of ASHRAE 62.2-2010 and ANSI / ACCA’s 5 QI-2007 protocol, thereby improving the performance of HVAC equipment in new homes when compared to homes built to minimum code. However, these features alone cannot prevent all ventilation and HVAC problems, for instance those caused by a lack of maintenance by the occupants. Therefore, this checklist is not a guarantee of proper ventilation, indoor air quality, or HVAC performance.

This checklist applies to ventilation systems, split air conditioners, unitary air conditioners, air-source/water-source heat pumps up to 65,000 Btu/h and furnaces up to 225,000 Btu/h. All other equipment is exempt.

This checklist shall be provided by the Rater to the HVAC contractor who shall complete one checklist for each system. Upon completion, the HVAC contractor shall return the checklist(s) to the Rater for review.

2. The person responsible for the heating, cooling, and ventilation design, whether it be the HVAC technician or someone else, shall be responsible for completing sections 1 and 2 of this checklist.

3. For proper procedures, exceptions, and selection methods see ASHRAE Standard 62.2 - 2010. All components shall be designed and installed per local codes, manufacturers’ installation instructions, engineering documents, and regional ENERGY STAR program requirements.

The system shall have at least one supply or exhaust fan with associated ducts and controls. Local exhaust fans are allowed to be part of an exhaust ventilation system. Outdoor air ducts connected to the return side of an air handler are allowed to be part of a supply ventilation system if manufacturers’ requirements for return air temperature are met.

4. Heating and cooling loads shall be calculated, equipment capacity shall be selected, and duct systems shall be sized according to the latest editions of ACCA Manuals J, S, D, & T, respectively, ASHRAE 2005 Handbook of Fundamentals, or a substantively equivalent procedure.

5. If prevailing local practice uses alternative design temperatures due to the presence of a microclimate, those temperatures may be used if the corresponding weather data documentation is attached.

6. All evaporators and condensing units and furnaces shall be properly matched as demonstrated by an attached AHRI certificate. If an AHRI certificate is not available, a copy of OEM-provided catalog data indicating acceptable combination selection and performance data shall be attached.

7. TXV sensing bulbs shall be insulated and tightly clamped to the vapor line with good linear thermal contact at the recommended orientation, usually 4 and 8 o’clock.

8. The pressure matching method uses a calibrated fan to match the supply plenum pressure and measure the system airflow through and active fan.

9. Corrosion-resistant materials include stainless steel and plastic. Drain pan shall be sloped enough so it does not retain standing condensate. Drain pan shall drain condensate line to drainage system, rather than just depositing underneath foundation.
### DRAFT ENERGY STAR Qualified Homes 2011
### HVAC System Quality Installation Rater Checklist

| Home Address:_____________________________________ | City: ______________________ | State: ______ |

#### Inspection Guidelines

<table>
<thead>
<tr>
<th>Must Correct</th>
<th>Rater Approved</th>
<th>N/A</th>
</tr>
</thead>
</table>

1. **Review of HVAC System Quality Installation Contractor Checklist**
   - 1.1. HVAC System Contractor checklist completed in its entirety

2. **Duct Quality Installation**
   - Applies to All HVAC, Ventilation, Exhaust, and Pressure Balancing Ducts
   - 2.1. Connections and routing of ductwork completed without kinks or sharp bends
   - 2.2. No excessive coiled or looped flexible ductwork
   - 2.3. No compression of flexible ductwork
   - 2.4. Flexible ducts supported at intervals as recommended by manufacturer but at a distance < 5 ft. and with sag of < 0.5 in. per ft. of spacing between supports
   - 2.5. Building cavities not used as supply or return ducts
   - 2.6. Ducts not installed in insulated walls
   - 2.7. Bedrooms pressure-balanced such that 1 sq. in. of opening is provided per 1 CFM of measured supply air using transfer grills and/or jump ducts. Alternately, dedicated return ducts may be used to meet this requirement.

3. **Duct Insulation**
   - Applies to All HVAC, Balanced Ventilation, and Pressure Balancing Ducts
   - 3.1. All connections to trunk ducts in unconditioned space insulated
   - 3.2. Prescriptive Path: Supply ducts in unconditioned attic have insulation ≥ R-8
   - Performance Path: Supply ducts in unconditioned attic have insulation ≥ R-6
   - 3.3. All other supply ducts and all return ducts in unconditioned space have insulation ≥ R-6

4. **Duct Leakage**
   - Applies to All HVAC and Balanced Ventilation Ducts
   - 4.1. Total measured duct leakage < 6 CFM25 per 100 sq. ft. of conditioned floor area
   - 4.2. Measured duct leakage to outdoors < 4 CFM25 per 100 sq. ft. of conditioned floor area
   - 4.3. Duct boots are sealed to floor, wall, or ceiling using caulk, foam or mastic

5. **Whole-Building Delivered Ventilation**
   - 5.1. Measured ventilation rate is within 100-120% of HVAC contractor design values
   - 5.2. In Warm-Humid climates, measured net exhaust flow < 7.5 CFM per 100 sq. ft.
   - 5.3. In very cold climates (i.e., CZ 7-8), measured net supply flow < 7.5 CFM per 100 sq. ft.

6. **Ventilation Controls**
   - 6.1. Continuously-operating ventilation and exhaust fans include readily accessible override controls
   - 6.2. Controls labeled, unless function is obvious (e.g., bathroom exhaust fan)

7. **Air Inlets & Ventilation Source**
   - 7.1. Air inlets located ≥ 10 ft. from contamination sources such as stack, vent, exhaust hood, or vehicle exhaust
   - 7.2. Air inlets ≥ 2 ft. above grade in Climate Zones 1-3 or ≥ 4 ft. above grade in Climate Zones 4-8 and not obstructed by snow, plantings, or other material at time of inspection
   - 7.3. Air inlets provided with mesh rodent / insect screen with mesh ≤ 0.5 in.
   - 7.4. Ventilation air comes directly from outdoors and not from adjacent dwelling units, garages, unconditioned crawspaces, or attics
## 8. Local Mechanical Exhaust

In each kitchen and bathroom, system installed that exhausts directly to the outdoors and meets one of the following measured airflow standards: 8, 13

<table>
<thead>
<tr>
<th>Location</th>
<th>Continuous Rate</th>
<th>Intermittent Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.1 Kitchen 15</td>
<td>&gt; 5 ACH, based on kitchen volume</td>
<td>&gt; 100 CFM</td>
</tr>
<tr>
<td>8.2 Bathroom(s) 16</td>
<td>&gt; 20 CFM</td>
<td>&gt; 50 CFM</td>
</tr>
</tbody>
</table>

8.3 If fans share common exhaust duct, back-draft dampers installed

8.4 Common exhaust duct not shared by fans in separate dwellings 17

8.5 Clothes dryers exhaust vented directly to outdoors 18

### 8. Ventilation & Exhaust Fan Ratings (Exemptions for HVAC and Remote-Mounted Fans) 19

- **8.1** Intermittent exhaust fans ENERGY STAR qualified; unless rated flow rate > 400 CFM
- **8.2** Continuous exhaust fans ENERGY STAR qualified & rated at < 1 sone
- **8.3** Intermittent supply fans rated at < 3 sone, unless rated flow rate > 400 CFM
- **8.4** Continuous supply fans rated at < 1 sone

### 9. Combustion & Non-Combustion Pollutants

- **9.1** All combustion appliances located within the home’s pressure boundary shall be mechanically drafted or direct-vented to outdoors 20, 21
- **9.2** If solid-fuel burning appliances are located inside the home’s pressure boundary, total net rated exhaust flow of two largest exhaust fans (excluding summer cooling fans) is < 15 CFM per 100 sq. ft. of occupiable space when at full capacity 21, 22
- **9.3** Air-handler and return ducts not located within the garage
- **9.4** Doors to garage gasketed or made substantially airtight

### 10. Filtration

- **10.1** MERV 6 or better filter installed in ducted mechanical systems 23
- **10.2** Filter located so that return and ventilation air pass filter prior to conditioning
- **10.3** Filter accessible for maintenance by owner
- **10.4** Filter access panel includes gasket or comparable sealing mechanism and fits snugly against the exposed edge of filter when closed to prevent bypass

---

**Rater Name:** __________________________  **Date Checklist Inspected:** __________________________

**Rater Signature:** _________________________  **Rater Company Name:** __________________________
1. The HVAC System Quality Installation Rater Checklist is designed to align with the requirements of ASHRAE 62.2-2010 and ANSI / ACCA’s 5 Qi-2007 protocol, thereby improving the performance of HVAC equipment in new homes when compared to homes built to minimum code. However, these features alone cannot prevent all ventilation and HVAC problems, for instance those caused by a lack of occupant maintenance. Therefore, this checklist is not a guarantee of proper ventilation, indoor air quality, or HVAC performance.

2. The Rater is only responsible for ensuring that the Contractor has completed the Contractor checklist in its entirety, not for assessing the accuracy of the load calculations or field verifications included. It is the contractor’s exclusive responsibility to ensure the system design and installation comply with the Contractor checklist specifications.

3. Kinks are to be avoided and are caused when ducts are bent across sharp corners such as framing members. Sharp bends are to be avoided and occur when the radius of the duct centerline is less than one duct diameter.

4. Ducts shall not include coiled or looped ductwork except where needed for acoustical control. Balancing dampers shall be used instead of loops to limit flow to diffusers.

5. Flexible ducts shall not be installed in cavities smaller than diameter of the duct diameter.

6. As alternative to prescriptive requirement, a measured pressure differential no greater than 3 Pa (0.012 in. w.c.) between closed rooms and adjacent spaces that have a return is permitted to demonstrate compliance.

7. Duct leakage shall be determined and documented by a Rater using a RESNET-approved testing protocol. Duct leakage testing can be waived if all ducts & air handling equipment are located within the home’s air and thermal barriers AND envelope leakage has been tested to be 3 ≤ ACH50 or ≤ 0.25 CFM50 per sq. ft. of building envelope.

8. If total duct leakage is ≤ 4 CFM25, then leakage to outdoors need not be tested.

9. The whole-house ventilation air flow and local exhaust air flows shall be measured by the Rater using a flow hood, flow grid, anemometer (in accordance with AABC, NEBB or ASHRAE procedures), or substantially equivalent method.

10. Warm-Humid climates are defined by section 301.2 of the 2009 IECC and include Climate Zones 1, 2 and parts of 3. All other climates are exempt from this requirement.

11. The term “net-exhaust flow” is referenced from ASHRAE 62.2-2010 and is defined as the flow through an exhaust system minus the compensating outdoor airflow through any supply system that is interlocked to the exhaust system. The term “net supply flow” is intended to represent the inverse.

12. Air inlets may be as near as 3 ft. from dryer exhausts and contamination sources exiting through the roof.

13. Per ASHRAE 62.2-2010, an exhaust system is one or more fans that remove air from the building, causing outdoor air to enter by ventilation inlets or normal leakage paths through the building envelope.

14. An intermittent mechanical exhaust system, where provided, shall be designed to operate as needed by the occupant. Control devices shall not impede occupant control in intermittent systems.

15. A vented range hood is required if exhaust fan flow rate is < 5 ACH, based on kitchen volume.

16. Per ASHRAE 62.2-2010, a bathroom is any room containing a bathtub, shower, spa, or similar source of moisture.

17. Exhaust outlets from more than one dwelling unit may be served by a single exhaust fan if the fan runs continuously or if each outlet has a back-draft damper to prevent cross-contamination when the fan is not running.

18. Electric condensing dryers equipped with condensate drain need not be vented.

19. Fans exempted from this requirement include HVAC air handlers and remote-mounted fans (i.e., fans outside habitable spaces and with > 4 ft. ductwork between fan and intake grills). Per ASHRAE 62.2-2010, habitable spaces are intended for continual human occupancy; such space generally includes areas used for living, sleeping, dining, and cooking but does not generally include bathrooms, toilets, hallways, storage areas, closets, or utility rooms.

20. A direct-vent appliance is a fuel-burning appliance with a sealed combustion system that draws all air for combustion from the outside atmosphere and discharges all flue gases to the outside atmosphere. A mechanical draft system is a venting system designed to remove flue or vent gases by mechanical means that consists of an induced draft portion under non-positive static pressure or a forced draft portion under positive static pressure. Kitchen cooking appliances are not included in this requirement. If net exhaust flow exceeds allowable limit, net exhaust flow shall be reduced or compensating outdoor airflow provided.

21. The pressure boundary is the primary air enclosure boundary separating indoor and outdoor air. For example, a volume that has more leakage to outside than to conditioned space would be outside the pressure boundary.

22. Ventless combustion appliances are not recommended, but are not prohibited from inclusion in qualified homes.

23. Manufacturer filter media boxes designed to accomplish this purpose meet these requirements. Per ASHRAE 62.2-2010, ducted mechanical systems are those that supply air to an occupiable space through ductwork exceeding 10 ft in length and through a thermal conditioning component, except for evaporative coolers.

Effective 1/1/2011 Revised 11/10/2009
(Intentionally Left Blank)
## Water-Managed Foundation Assembly

1. Capillary break beneath all concrete slabs using either:\(^3\)
   - 4 in. bed of > 0.5 in. clean aggregate covered with sheeting in direct contact with the concrete slab above, OR;
   - 4 in. uniform layer of sand overlaid with geotextile drainage matting and covered with sheeting

2. Capillary break for all crawlspace floors using either:\(^4\)
   - Concrete slab over lapped polyethylene sheeting, OR;
   - 6 mil polyethylene sheeting, lapped 6-12 in. and sealed at seams, attached to walls and piers with adhesive and furring strips

3. Exterior surface of below-grade walls finished as follows:
   - For poured concrete, concrete masonry, and insulated concrete forms, finish with damp-proofing coating
   - For wood framed walls, finish with trowel-on mastic and polyethylene or other equivalent waterproofing

4. Protected drain tile surrounded with clean gravel and fabric filter\(^5\)

## Water-Managed Roof Assembly

1. Step and kick-out flashing at all roof-wall intersections, extending > 4” on wall surface above roof deck and integrated with drainage plane above\(^6\)

2. Self-sealing bituminous membrane or equivalent at all valleys and roof decking penetrations

3. In 2009 IECC Climate Zones 5 and higher, self-sealing bituminous membrane or equivalent over sheathing at eaves, extending > 2 ft. up roof deck

## Water-Managed Building Materials

1. Cement board or equivalent moisture-resistant backing material installed behind tub and shower enclosures\(^7\)

2. Building materials with visible signs of water damage or mold not installed

3. Interior walls not enclosed (e.g., with drywall) if either the framing members or insulation products have high moisture content\(^8\)
1. The specifications in this checklist are designed to help improve moisture control in new homes compared with homes built to minimum code. However, these features alone cannot prevent all moisture problems. For example, leaky pipes or overflowing sinks or baths can lead to moisture issues and negatively impact the performance of this checklist’s specified features.

2. This checklist shall be provided by the Rater to the Builder who shall complete the checklist. Upon completion, the Builder shall return the checklist to the Rater for review.

3. Sheeting shall be ≥ 6 mil polyethylene sheeting overlapped 6-12 in. at joints. Polyethylene sheeting is not required in Dry (B) climates as shown in 2009 IECC Figure 301.1 and Table 301.1, except in U.S. EPA Zone 1 Radon areas. In areas with free-draining soils, identified as Group 1 in the IRC by a certified hydrologist, soil scientist, or engineer through a site visit, a gravel layer or geotextile matting is not required.

4. Polyethylene sheeting is not required for raised-pier foundation with no walls. Polyethylene sheeting is also not required in Dry (B) climates or in Marine climates as shown in 2009 IECC Figure 301.1 and Table 301.1 if no air handler or return ducts are installed in the crawlspace.

5. Protected drain tile shall be installed at the footings of basement and crawlspace walls, level or sloped to discharge to outside grade (daylight) or to a sump pump. The top of each drain tile pipe shall always be below the bottom of the concrete slab or crawlspace floor. Each pipe shall be surrounded with at least 6 inches of ½ to ¾ inc. washed or clean gravel. The gravel layer shall be fully wrapped with fabric cloth to prevent fouling of the drain tile.

6. Intersecting wall siding shall terminate 1 in. above the roof or higher, per manufacturer’s recommendations. Continuous flashing shall be installed in place of step flashing for metal and rubber membrane roofs. Not required in dry climates as shown in 2009 IECC Figure 301.1 and Table 301.1.

7. Paper-faced wall board does not meet this requirement.

8. For wet-applied insulation products, follow manufacturer’s drying recommendations. As guidance, note that lumber should not exceed 18% moisture content.
# DRAFT ENERGY STAR Qualified Homes 2011
## Water Management System Rater Checklist

<table>
<thead>
<tr>
<th>Inspection Guidelines</th>
<th>Must Correct</th>
<th>Builder Approved</th>
<th>Rater Approved</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Review of Water Management System Builder Checklist</td>
<td></td>
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<tr>
<td>1.1 Water Management System Builder Checklist completed in its entirety.</td>
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<tr>
<td>2. Water-Managed Foundation</td>
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<tr>
<td>2.1 Patio slabs, walks, and driveways sloped $\geq 0.25$ in. per ft. away from home to</td>
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<td>edge of surface or 10 ft., whichever is less.</td>
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<tr>
<td>2.2 Final grade sloped $\geq 0.5$ in. per ft. away from home for $\geq 10$ ft. and back-f</td>
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<td>ill tamped to prevent settling</td>
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<td>2.3 Interior surface of below-grade walls not finished with continuous vapor barrier</td>
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<tr>
<td>2.4 Sump pump covers shall be air-sealed (i.e., mechanically attached with full</td>
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<td>gasket seal or equivalent</td>
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<tr>
<td>3. Water-Managed Wall Assembly</td>
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<tr>
<td>3.1 Flashing at bottom of exterior walls with weep holes included for masonry</td>
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<tr>
<td>veneer and weep screed for stucco cladding systems</td>
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<td>3.2 Fully sealed continuous drainage plane behind exterior cladding that laps over</td>
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<tr>
<td>flashing in Section 3.1</td>
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<tr>
<td>3.3 Window and door openings fully flashed</td>
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<td>4. Water-Managed Roof Assembly</td>
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<tr>
<td>4.1 Gutters and downspouts empty to lateral piping that deposits water on sloping</td>
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<tr>
<td>finish grade $\geq 5$ ft. from foundation or to underground catchment system $\geq 10$</td>
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<td>ft. from foundation</td>
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<tr>
<td>5. Water-Managed Building Materials</td>
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<tr>
<td>5.1 Wall-to-wall carpet <em>not</em> installed within 2.5 ft. of toilets and bathing fixtures</td>
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<tr>
<td>(e.g., tubs and showers)</td>
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<tr>
<td>5.2 In Warm-Humid climates, permeability rating of finishes used on interior side of</td>
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<tr>
<td>exterior walls is $&gt; 1^9$</td>
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<tr>
<td>3.2 Building materials with visible signs of water damage or mold <em>not</em> installed at</td>
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<tr>
<td>time of inspection</td>
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</tbody>
</table>

Rater Name: ________________________________________  Rater Inspection Date: ______________  Rater Initials: _______

Builder Employee: ________________________________  Builder Inspection Date: ______________  Builder Initials: _______
1. The specifications in this checklist are designed to help improve moisture control in new homes compared with homes built to minimum code. However, these features alone cannot prevent all moisture problems. For example, leaky pipes or overflowing sinks or baths can lead to moisture issues and negatively impact the performance of this checklist's specified features.

2. At the discretion of the Rater, the builder may verify no more than two items specified in this checklist. When exercised, the builder’s responsibility will be formally acknowledged by the builder signing off on the checklist for the item(s) that they verified.

3. The Rater is only responsible for ensuring that the Builder has completed the Builder checklist in its entirety. The Rater is not responsible for assessing the accuracy of the field verifications included in the Builder checklist. It is the builder’s exclusive responsibility to ensure the system design and installation comply with the Builder checklist specifications.

4. Where setbacks limit space to less than 10 ft., swales or drains designed to carry water from foundation shall be provided. Backfill tamping is not required if proper drainage can be achieved using non-settling compact soils, as determined by a certified hydrologist, soil scientist, or engineer.

5. Drainage systems equivalent to flashing are also allowed.

6. Any of the following systems may be used: a monolithic weather-resistant barrier (i.e., house wrap) sealed or taped at all joints; weather resistant sheathings (e.g., faced rigid insulation) fully taped at all “butt” joints; or lapped shingle-style building paper or felts.

7. Include pan flashing at sills, side flashing that extends over pan flashing, and top flashing that extends over side flashing.

8. Roof design without gutters is also acceptable if it deposits rainwater to a grade-level rock bed with a waterproof liner and a drain pipe that deposits water on a sloping finish grade > 5 ft. from foundation. Rainwater harvesting systems may also be used to meet this requirement when designed to properly drain overflow, meeting the discharge-distance requirements above.

9. Impermeable materials such as ceramic tile may be used at shower and tub walls.