



September 5–7, 2018

Phoenix, Arizona

# ENERGY STAR® PRODUCTS PARTNER MEETING



Appliances | Electronics | HVAC | Lighting | Smart Thermostats | Water Heaters

## Dear ENERGY STAR® Partners and Stakeholders,

EPA is pleased to provide you with the following updates for the 2018 ENERGY STAR Products Partner Meeting, which will be held **September 5 – 7, 2018 in Phoenix, AZ.**

### URGENT & TIME SENSITIVE!

1. [THREE WEEKS LEFT TO REGISTER - ONLINE REGISTRATION CLOSES ON AUGUST 14!](#)
2. [THREE WEEKS LEFT UNTIL SLEEPING ROOM CUT-OFF ON AUGUST 14](#)

### REMINDERS:

3. [ONE-ON-ONE NETWORKING SESSIONS: SIGN-UP INSTRUCTIONS](#)
4. [UPDATED AGENDA & AGENDA COMPANION DOCUMENT](#)
5. [GREEN MEETING EFFORTS](#)
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## 1. THREE WEEKS LEFT TO REGISTER - ONLINE REGISTRATION CLOSES ON AUGUST 14

Registration for the 2018 ENERGY STAR Products Partner Meeting is only open for **three more weeks, until August 14!** To register, please visit the [2018 ENERGY STAR Products Partner Meeting Page](#) and click on the blue “Click and Register” button.

The Sheraton Grand Phoenix is pleased to offer attendees a full breakfast, lunch, and breaks throughout the meeting for a cost of \$600\* per person.

IMPORTANT: Please note that the online system will only be available until **August 14, 2018.** After August 14th, attendees will only be able to register for the meeting onsite.

EPA strongly encourages partners to register well in advance of this date. Benefits of registering early include:

- Receipt of all final meeting materials one week prior to the meeting (these are only sent to attendees who pre-registered);
- Advance notice to your peers that you will be attending the meeting, allowing them to connect with you in advance to arrange one-on-one networking sessions and other meetings;
- Inclusion of your name and organization in the online meeting participant list that is updated in real time on the online meeting registration page, and distributed via email to all registered attendees immediately prior to the meeting for networking purposes; and

- Pre-printed name badges for faster onsite check-in.

Cancellations: Please also note that after August 14th, cancellations and registration refunds cannot be accepted under any circumstances, due to hotel commitments.

*\*All attendees must pay the meeting registration fee if they wish to partake of food and beverage offerings made available to them by the hotel throughout the meeting. Registration fees are not included in ENERGY STAR Product Expo booth payments. The per person registration fee is remitted in its entirety to the hotel. EPA and its contractors do not keep any portion of the fee for any purpose.*

*If you require a kosher meal, please indicate this in the "special requirements" field during registration. Please email Elizabeth Caiafa at [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com) with any additional questions.*

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## 2. THREE WEEKS LEFT UNTIL SLEEPING ROOM CUT-OFF ON AUGUST 14

Sleeping rooms at the Sheraton Grand Phoenix are going fast. Rooms are limited and available on a first come, first served basis, so please make your arrangements as soon as possible. **The hotel's cut-off for reserving rooms in the ENERGY STAR room block is August 14, 2018.**

### **Meeting location: The Sheraton Grand Phoenix**

340 North 3rd Street

Phoenix, Arizona 85004

(602) 262-2500

<http://www.sheratonphoenixdowntown.com/>

To book your rooms at the Sheraton Grand Phoenix:

- Call reservations directly at (800) 325-3535 and refer to "ENERGY STAR" or
- Go to [2018 ENERGY STAR Partner Meetings](#) to link to a personalized web site for the ENERGY STAR room block.

Sleeping room rates (all applicable state and local taxes are additional):

- \$139/night - single/double/triple/quad
- Rates will be available 3 days prior and 3 days after the event, subject to availability at the time of reservation.

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## 3. ONE-ON-ONE NETWORKING SESSIONS: SIGN-UP INSTRUCTIONS

As in past years, EPA is offering attendees a number of rooms to conduct independent meetings over the meeting dates. For information on scheduling a meeting room, please see

the [one-on-one networking session guidelines](#). Please note that in order to provide all partners equal access to these rooms, EPA has limited the initial number of slots available to each requestor, with additional slots offered subject to availability.

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## 4. AGENDA COMPANION DOCUMENT AND UPDATED PRELIMINARY MEETING AGENDA

EPA is pleased to provide an [updated agenda](#) and [agenda companion document](#) with detailed session descriptions. A version of the companion document with speaker information will be circulated closer to the meeting. Please note that these documents are still subject to change.

Due to the growing number of topics of interest to ENERGY STAR stakeholders that are relevant to more than one product category, the 2018 ENERGY STAR Products Partner Meeting agenda will not be organized by product-specific days with a plenary day in the middle as it has traditionally.

This year, the EPA opening plenary will be the first session on the first day of the meeting, and the ensuing sessions will address a range of timely topics, challenges, opportunities, and trends related to ENERGY STAR appliances, electronics, HVAC, lighting, smart thermostats, and water heaters. This new structure offers attendees the advantage of being able to participate in relevant sessions, while allowing for additional networking time between those sessions that are of particular interest to you.

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## 5. GREEN MEETING EFFORTS

EPA is working with The Sheraton Grand Phoenix to make the 2018 ENERGY STAR Products Partner Meeting as resource efficient as possible. In 2018, offerings include a range of guest room conservation measures, as well as facility energy efficiency, water conservation, and recycling programs. Additional information on The Sheraton Grand Phoenix's environmental program can be found [here](#).

In order to reduce waste and limit printing and shipping costs associated with meeting materials, EPA invites meeting participants to join the effort to go paperless for the 2018 ENERGY STAR Products Partner Meeting. As in past years, EPA will email all attendees who register online by August 14 the final meeting materials a week before the meeting. Each individual can choose to print only those materials they deem most critical.

The agenda and agenda companion document will also be available online prior to the meeting, at [www.energystar.gov/partnermeeting](http://www.energystar.gov/partnermeeting). A hard copy of the meeting agenda will still be provided to all attendees on-site.

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## 6. CO-SPONSORSHIP & EVENING EVENTS

Due to current administrative guidelines, EPA is unable to offer co-sponsorship opportunities for the 2018 ENERGY STAR Products Partner Meeting.

However, partner-hosted events and other gatherings offered in conjunction with the ENERGY STAR Products Partner Meeting offer value-added networking opportunities for program stakeholders after each day's sessions have ended. With no official sponsor reception taking place as part of the meeting this year, EPA is happy to share information on any partner-hosted events offered to all meeting attendees in future meeting materials and communications. Interested partners should email [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com).

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## 7. ADDITIONAL INFORMATION

Updates on the meeting will be provided as they become available and will also be posted on the ENERGY STAR meetings page at <https://www.energystar.gov/partnermeeting>.

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Please contact Elizabeth Caiafa at [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com) with any questions.

Thank you and we look forward to seeing you in Phoenix!

ENERGY STAR® is the simple choice for energy efficiency. For 25 years, EPA's ENERGY STAR program has been America's resource for saving energy and protecting the environment. Join the millions making a difference at [energystar.gov](http://energystar.gov).



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