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## Dear ENERGY STAR® Partners and Stakeholders,

EPA is pleased to provide you with the following updates for the 2018 ENERGY STAR Products Partner Meeting, which will be held **September 5 – 7, 2018 in Phoenix, AZ**.

1. **New!** [PRELIMINARY MEETING AGENDA](#)
2. **New!** [CO-SPONSORSHIP & EVENING EVENTS](#)
3. **New!** [MEETING REGISTRATION](#)
4. **New!** [ENERGY STAR EXPO](#)
5. [LOCATION AND HOTEL ACCOMMODATIONS](#)
6. [ADDITIONAL INFORMATION](#)

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### 1. PRELIMINARY MEETING AGENDA

To assist with your travel plans, EPA is pleased to provide a [preliminary agenda](#) outlining the flow of the three-day meeting. Session descriptions and speaker information will be provided at a later date.

Due to the growing number of topics of interest to ENERGY STAR stakeholders that are relevant to more than one product category, the 2018 ENERGY STAR Products Partner Meeting agenda will not be organized by product-specific days with a plenary day in the middle as it has traditionally. This year, the EPA opening plenary will be the first session on the first day of the meeting, and the ensuing sessions will address a range of timely topics, challenges, opportunities, and trends related to ENERGY STAR appliances, electronics, HVAC, lighting, smart thermostats, and water heaters. This new structure offers attendees the advantage of being able to participate in relevant sessions, while allowing for additional networking time between those sessions that are of particular interest to you.

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### 2. CO-SPONSORSHIP & EVENING EVENTS

Due to current administrative guidelines, EPA is unable to offer co-sponsorship opportunities for the 2018 ENERGY STAR Products Partner Meeting.

However, partner-hosted events and other gatherings offered in conjunction with the ENERGY STAR Products Partner Meeting offer value-added networking opportunities for program stakeholders after each day's sessions have ended. With no official sponsor reception taking place as part of the meeting this year, EPA is happy to share information on any partner-hosted events offered to all meeting attendees in future meeting materials and communications. Interested partners should email [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com).

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### 3. MEETING REGISTRATION

Online registration will be announced in late June. For planning purposes, please note that this year's registration fee is expected to be in the range of \$600 - \$700. *The registration fee covers the option of food and beverages—breakfast, lunch, and meeting breaks—offered by the hotel for the duration of the three-day meeting.*

For sleeping room reservations, please see [section five \(5\)](#) below.

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## 4. ENERGY STAR EXPO

The ENERGY STAR Expo is under development. This year, exhibitor booths will be located in the main ballroom where meals will be taking place. Sessions will be held in sections of the ballroom on either side of the expo/meal space.

For those interested in exhibiting their ENERGY STAR certified appliances, water heaters, electronics, lighting, and HVAC products during the 2018 ENERGY STAR Products Partner Meeting, information on exhibitor opportunities will be provided later in the summer. If you are interested in exhibiting during the meeting, please send an email to [Katie.Breen@icf.com](mailto:Katie.Breen@icf.com).

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## 5. LOCATION AND HOTEL ACCOMMODATIONS

### Meeting location: The Sheraton Grand Phoenix

340 North 3rd Street  
Phoenix, Arizona 85004  
(602) 262-2500  
<http://www.sheratonphoenixdowntown.com/>

To book your rooms at the Sheraton Grand Phoenix:

- Call reservations directly at (800) 325-3535 and refer to “ENERGY STAR” or
- Go to [2018 ENERGY STAR Partner Meetings](#) to link to a personalized web site for the ENERGY STAR room block.

Sleeping room rates (all applicable state and local taxes are additional):

- \$139/night - single/double/triple/quad
- Rates will be available 3 days prior and 3 days after the event, subject to availability at the time of reservation.

The hotel's cut-off date for reserving rooms in the ENERGY STAR room block is **August 14, 2018**. Rooms are limited and available on a first come, first served basis so please make your arrangements as soon as possible.

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## 6. ADDITIONAL INFORMATION

Updates on the meeting will be provided as they become available and will also be posted on the ENERGY STAR meetings page at <https://www.energystar.gov/partnermeeting>.

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Please contact Elizabeth Caiafa at [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com) with any questions.

Thank you and we look forward to seeing you in Phoenix!

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