



September 5–7, 2018

Phoenix, Arizona

# ENERGY STAR® PRODUCTS PARTNER MEETING



Appliances | Electronics | HVAC | Lighting | Smart Thermostats | Water Heaters

## Dear ENERGY STAR® Partners and Stakeholders,

EPA is pleased to provide you with the following updates for the 2018 ENERGY STAR Products Partner Meeting, which will be held **September 5 – 7, 2018 in Phoenix, AZ.**

1. **New!** [ONLINE MEETING REGISTRATION NOW OPEN - PLEASE REGISTER ASAP!](#)
2. **New!** [ONE-ON-ONE NETWORKING SESSIONS: SIGN-UP INSTRUCTIONS](#)

### REMINDERS:

3. [AGENDA COMPANION DOCUMENT AND PRELIMINARY MEETING AGENDA](#)
4. [ENERGY STAR EXPO](#)
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## 1. ONLINE MEETING REGISTRATION NOW OPEN - PLEASE REGISTER ASAP!

Registration for the 2018 ENERGY STAR Products Partner Meeting is now open! To register, please visit the [2018 ENERGY STAR Products Partner Meeting Page](#) and click on the blue “Click and Register” button.

The Sheraton Grand Phoenix is pleased to offer attendees a full breakfast, lunch, and breaks throughout the meeting for a cost of \$600\* per person.

**IMPORTANT:** Please note that the online system will only be available until **August 14, 2018**. EPA strongly encourages partners to register well in advance of this date. Benefits of registering early include:

- Receipt of all final meeting materials one week prior to the meeting (these are only sent to attendees who pre-registered);
- Advance notice to your peers that you will be attending the meeting, allowing them to connect with you in advance to arrange one-on-one networking sessions and other meetings;
- Inclusion of your name and organization in the online meeting participant list that is updated in real time on the online meeting registration page, and distributed via email to all registered attendees immediately prior to the meeting; and
- Pre-printed name badges for faster onsite check-in.

After August 14th, attendees will only be able to register for the meeting onsite. Please also note that after August 14th, cancellations and registration refunds cannot be accepted under any circumstances, due to hotel commitments.

*All attendees, including ENERGY STAR Expo exhibitors, must pay the meeting registration fee, which covers the expense of food and beverages made available to them throughout the meeting. Registration fees are not included in ENERGY STAR Product Expo booth payments.*

*\*This per person meal fee is remitted in its entirety to the hotel. EPA and its contractors do not keep any portion of the fee for any purpose. If you require a kosher meal, please indicate this in the "special requirements" field during registration.*

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## **2. ONE-ON-ONE NETWORKING SESSIONS: SIGN-UP INSTRUCTIONS**

As in past years, EPA is offering attendees a number of rooms to conduct independent meetings over the meeting dates. For information on scheduling a meeting room, please see the [one-on-one networking session guidelines](#). Please note that in order to provide all partners equal access to these rooms, EPA has limited the initial number of slots available to each requestor, with additional slots offered subject to availability.

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## **3. AGENDA COMPANION DOCUMENT AND UPDATED PRELIMINARY MEETING AGENDA**

EPA is pleased to provide a [preliminary agenda](#) and [an initial companion document](#) with detailed session descriptions. A version of this companion document with speaker information will be circulated closer to the meeting. Please note that these documents are still subject to change.

Due to the growing number of topics of interest to ENERGY STAR stakeholders that are relevant to more than one product category, the 2018 ENERGY STAR Products Partner Meeting agenda will not be organized by product-specific days with a plenary day in the middle as it has traditionally.

This year, the EPA opening plenary will be the first session on the first day of the meeting, and the ensuing sessions will address a range of timely topics, challenges, opportunities, and trends related to ENERGY STAR appliances, electronics, HVAC, lighting, smart thermostats, and water heaters. This new structure offers attendees the advantage of being able to participate in relevant sessions, while allowing for additional networking time between those sessions that are of particular interest to you.

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## **4. ENERGY STAR EXPO**

A few spots are still available for the ENERGY STAR Expo!

EPA is offering ENERGY STAR retailer and manufacturing partners the opportunity to showcase their ENERGY STAR certified products at the meeting. If you are interested in exhibiting your ENERGY STAR certified appliances, electronics, HVAC, lighting, smart thermostats, and water heater products during the 2018 ENERGY STAR Products Partner Meeting, please send an email to Katie Breen, ICF, at [Katie.Breen@icf.com](mailto:Katie.Breen@icf.com) no later than **July 2, 2018**.

In order to accommodate as many requests as possible, exhibitors may initially only sign-up for one booth. If additional space is available after July 2<sup>nd</sup>, EPA will release the additional booths to those exhibitors that have requested multiple booths.

Please note that the ENERGY STAR Product Expo will be located in the center section of the main ballroom this year, where all meals and breaks will also take place. The booths will be placed around the perimeter of the room to allow for easy interaction with other stakeholders. The ENERGY STAR Products Partner Meeting and the ENERGY STAR Certified Homes Stakeholder Meeting will host their main sessions in the ballroom sections on either side of the ENERGY STAR Product Expo.

Exhibitors will be working with GES expo services for all their exhibitor-specific needs. While there is no upfront cost to exhibit at the meeting, GES will bill exhibitors for all labor and materials associated with their booths.

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## 5. LOCATION AND HOTEL ACCOMMODATIONS

### **Meeting location: The Sheraton Grand Phoenix**

340 North 3rd Street

Phoenix, Arizona 85004

(602) 262-2500

<http://www.sheratonphoenixdowntown.com/>

To book your rooms at the Sheraton Grand Phoenix:

- Call reservations directly at (800) 325-3535 and refer to “ENERGY STAR” or
- Go to [2018 ENERGY STAR Partner Meetings](#) to link to a personalized web site for the ENERGY STAR room block.

Sleeping room rates (all applicable state and local taxes are additional):

- \$139/night - single/double/triple/quad
- Rates will be available 3 days prior and 3 days after the event, subject to availability at the time of reservation.

The hotel's cut-off date for reserving rooms in the ENERGY STAR room block is **August 14, 2018**. Rooms are limited and available on a first come, first served basis so please make your arrangements as soon as possible.

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## 6. CO-SPONSORSHIP & EVENING EVENTS

Due to current administrative guidelines, EPA is unable to offer co-sponsorship opportunities for the 2018 ENERGY STAR Products Partner Meeting.

However, partner-hosted events and other gatherings offered in conjunction with the ENERGY STAR Products Partner Meeting offer value-added networking opportunities for program stakeholders after each day's sessions have ended. With no official sponsor reception taking place as part of the meeting this year, EPA is happy to share information on any partner-hosted events offered to all meeting attendees in future meeting materials and communications. Interested partners should email [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com).

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## 7. ADDITIONAL INFORMATION

Updates on the meeting will be provided as they become available and will also be posted on the ENERGY STAR meetings page at <https://www.energystar.gov/partnermeeting>.

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Please contact Elizabeth Caiafa at [elizabeth.caiafa@icf.com](mailto:elizabeth.caiafa@icf.com) with any questions.

Thank you and we look forward to seeing you in Phoenix!

ENERGY STAR® is the simple choice for energy efficiency. For 25 years, EPA's ENERGY STAR program has been America's resource for saving energy and protecting the environment. Join the millions making a difference at [energystar.gov](http://energystar.gov).



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