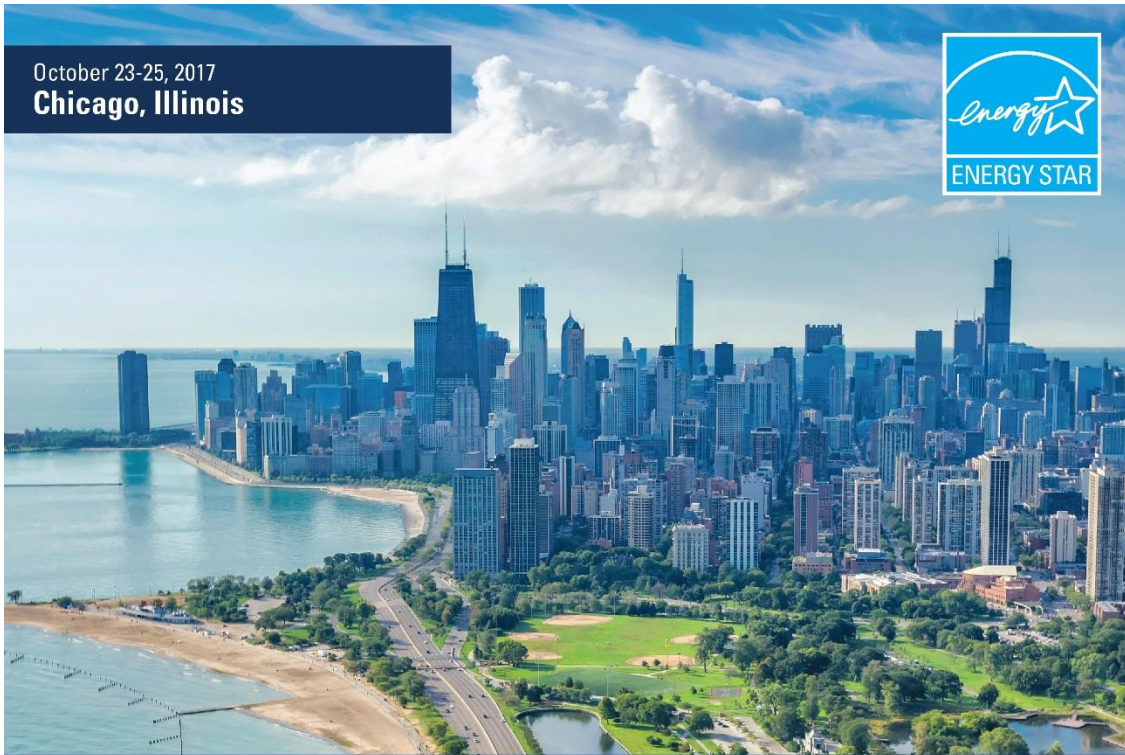


October 23-25, 2017
Chicago, Illinois



ENERGY STAR® PRODUCTS PARTNER MEETING
Appliances | Electronics | HVAC | Lighting | Water Heaters

One-on-One Networking Session Guidelines

Sheraton Grand Chicago
Chicago, IL

Overview

Year after year ENERGY STAR partners have consistently rated the opportunity to meet one-on-one with other ENERGY STAR stakeholders as the most beneficial aspect of the ENERGY STAR Products Partner Meetings. EPA is pleased to provide a limited number of private rooms for the duration of the 2017 ENERGY STAR Products Partner Meeting in Chicago, IL for partners to organize and conduct one-on-one networking meetings.

Purpose

The networking sessions provide ENERGY STAR manufacturers, retailers, program sponsors, and other stakeholders dedicated rooms for private meetings in which to establish and strengthen business relationships, seek out collaboration opportunities, and share best-practice approaches to ENERGY STAR-focused energy efficiency program design and implementation in a more targeted manner.

Format

Networking sessions are set-up in 30 minute increments and offered on the following dates and times, beginning on the half-hour and the hour:

- Monday, October 23rd from 11:30 AM – 6:00 PM
- Tuesday, October 24th from 11:00 AM – 5:00 PM
- Wednesday, October 25th from 9:00 AM – 5:00 PM

Rooms are limited and offered on a first-come, first-served basis. **In order to provide all partners equal access to the rooms, reservation requests will initially be limited to five 30-minute slots per day per requestor.** As we approach the meeting dates, we will offer any remaining inventory to partners already signed up for rooms; any meeting slots remaining at that point will be offered for sign-up at the registration desk during the meeting.

How To Sign Up

To sign-up for a slot, please contact Teresa Withee, ICF, at teresa.withee@icf.com. You must supply the following information in your email request:

- Name
- Organization
- Contact number
- Cell phone number (for on-site contact)
- Date
- Number of attendees
- Preferred time slot. Session start times are on the hour and half-hour within the time blocks specified above.

All meeting room requests will be confirmed via email within 48 hours. If we cannot accommodate your exact request, we will provide you with alternate dates and timeslots to choose from.

Networking session rooms will be equipped with conference seating for 15-35 people. **No additional A/V equipment will be provided in the rooms, and partners are urged to provide sufficient copies of any handout materials.**

Questions

Please contact Teresa Withee, ICF, at teresa.withee@icf.com with any questions about the networking sessions.