

<Organization Letterhead>

<Date>

Ms. Jean Lupinacci
Director, ENERGY STAR Commercial & Industrial Branch
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (6202J)
Washington, DC 20460

Dear Ms. Lupinacci:

With this letter, the **ASSOCIATION NAME** joins ENERGY STAR® as a Partner, and makes a fundamental commitment to help protect the environment through the promotion of superior energy performance in the commercial, industrial and institutional markets. **ASSOCIATION NAME** believes that an organization-wide energy management approach will help enhance the financial health of organizations and aid in preserving the environment for future generations. **ASSOCIATION NAME** recognizes the value of ENERGY STAR and will encourage our members to join the ENERGY STAR partnership. In partnership with ENERGY STAR, **ASSOCIATION NAME** will encourage our members to:

- Measure and track the energy performance of facilities where possible by using tools such as those offered through ENERGY STAR;
- Develop and implement plans consistent with the ENERGY STAR Energy Management Guidelines to achieve energy savings;
- Help spread the word about the importance of energy efficiency to staff and the community;
- Support the ENERGY STAR Challenge, a national call-to-action to help improve the energy efficiency of America's commercial and industrial buildings by 10 percent or more; and
- Highlight achievements with recognition offered through ENERGY STAR.

We understand that our commitment to encourage our members to measure, track, and improve the energy performance of organizations is supported by the resources and tools offered through ENERGY STAR. In addition, we understand that we will be recognized on the ENERGY STAR web site as a Partner and as a supporter of the ENERGY STAR Challenge. To be eligible for additional recognition, we will share with EPA our progress and milestone achievements. As a Partner, we agree to follow all applicable terms and conditions governing the use of the ENERGY STAR logos, which are registered trade and service marks.

<Organization name> looks forward to our partnership with ENERGY STAR.

Sincerely,
<Name of Organization's Chief Executive>

<Title>

ASSOCIATION NAME

Attachment

SAMPLE

Attachment to Partnership Letter Association Information

Chief Executive

Name & Title: _____

Mailing Address: _____

E-mail Address: _____

Phone Number: _____

Facsimile: _____

Communications Contact

Name & Title: _____

Mailing Address: _____

E-mail Address: _____

Phone Number: _____

Facsimile: _____

Type of Association (check one):

- ☐ Commercial Real Estate
- ☐ Corporate Real Estate
- ☐ Multifamily Housing, *include:*
_____ Number of units owned/managed
- ☐ K-12 Education
- ☐ Higher Education
- ☐ Government
- ☐ Healthcare & Senior Care Facilities
- ☐ Hospitality & Entertainment
- ☐ Manufacturing/Industrial, *include:*
_____ NAICS code
_____ Number of Manufacturing Plants Operated in the United States
_____ Number of Employees in the United States
- ☐ Religious (Congregations)
- ☐ Retail
- ☐ Drinking Water Treatment and Distribution, *include:*
_____ Total Capacity (mgd)
- ☐ Wastewater Treatment, *include:*
_____ Total Capacity (mgd)
- ☐ Service and Product Provider
- ☐ Other. Describe: _____

Membership

- _____ Number of Members
- _____ Members are Individuals
- _____ Members are Organizations

What is your Organization's Mission/Purpose/Goal _____

How did you learn about ENERGY STAR? _____

The government estimates the average time needed to fill out this form is 30 minutes and welcomes suggestions for reducing this level of effort. Send comments (referencing OMB control number) to the Director, Collection Strategies Division, U.S., EPA (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460.

EPA Form 5900-19

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