

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460



OFFICE OF
AIR AND RADIATION

March 5, 2012

Dear [Contact Name],

The purpose of this letter is to notify you that the U.S. Environmental Protection Agency (EPA) has removed [Partner Name] and its products from the ENERGY STAR website due to failure to fulfill program requirements.

As stated in the ENERGY STAR Partnership Agreement that [Partner Name] signed with EPA, unit shipment data (USD) must be provided to EPA on an annual basis. This information helps to determine market penetration of ENERGY STAR qualified products and plays a critical role in program planning for product development. The ENERGY STAR Partner Commitments require that partners submit annual USD by no later than March 1st of the following year.

Despite notices sent to you on January 9 and February 9 regarding USD submission, EPA did not receive [Partner Name]'s USD for one or more product categories by the March 1, 2012 submission deadline. As a result, your company's name and products have been removed from the ENERGY STAR website (www.energystar.gov). EPA receipt of [Partner Name]'s USD for calendar year 2011 by March 31 will ensure that in April, your partnership and products are restored to the ENERGY STAR website for each missing product category. If your company has not submitted its USD by May 1, your ENERGY STAR partnership will be suspended and [Partner Name] will no longer be permitted to qualify additional models as ENERGY STAR.

The 2011 USD forms are available at www.energystar.gov/usd. If you have any questions about the USD requirement, or believe you have received this letter in error, please contact Elisabeth Alber, ICF International, at unitshipmentdata@icfi.com or +1 (202) 862-1145.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Bailey".

Ann Bailey, Chief
ENERGY STAR Labeling Branch
U.S. Environmental Protection Agency