



2010 ENERGY STAR® PARTNER MEETING



October 4-7, 2010
Denver, CO

Appliances

Electronics

Lighting

Water Heaters

NETWORKING SESSION GUIDELINES

Overview

Year after year ENERGY STAR partners have consistently rated the opportunity to meet one-on-one with other ENERGY STAR stakeholders as the most beneficial aspect of the ENERGY STAR Partner Meetings. EPA is pleased to provide a large inventory of private rooms for the duration of the 2010 ENERGY STAR Products Partner Meeting in Denver, CO for partners to organize and conduct one-on-one networking meetings.

Purpose

The networking sessions provide an opportunity to build on the retailer- and manufacturer- focused networking sessions by providing ENERGY STAR manufacturers, retailers, and program sponsors dedicated rooms for private meetings in which to establish and strengthen business relationships, seek out collaboration opportunities, and share best-practice approaches to program design and implementation in a more targeted manner.

Format

Networking sessions are set-up in 45 minute increments beginning at 8:15 am through 6:45 pm for the duration of the meeting and are offered on a first-come, first-served basis. In order to provide all partners equal access to the rooms, reservation requests are limited to two 45-minute slots per day, per requestor. In the event additional rooms are available as we approach closer to the meeting dates, we will offer the remaining inventory to partners already signed up for rooms; the last remaining meeting slots will be made available for sign-up at the registration desk during the meeting.

How To Sign Up

To sign-up for a slot, please contact Rachel Smith, ICF International, at rsmith7@icfi.com. You must supply the following information in your email request:

- Name
- Organization
- Contact number
- Cell phone number (for on-site contact)
- Date
- Preferred time slot. Session start times are:
 - 8:15am
 - 9:00am
 - 9:45am
 - 10:30am
 - 11:15am
 - 12:00 pm
 - 12:45 pm
 - 1:30 pm
 - 2:15 pm
 - 3:00 pm
 - 3:45 pm
 - 4:30 pm
 - 5:15 pm
 - 6:00 pm

All meeting room requests will be confirmed via email within 48 hours. If we cannot accommodate your exact request, we will provide you with alternate dates and timeslots to choose from.

Networking session rooms will be equipped with conference seating for 10-15 people. No additional A/V equipment will be provided in the rooms, and partners are urged to provide sufficient copies of any handout materials.

Questions

Please contact Rachel Smith, ICF International, at rsmith7@icfi.com with any questions about the networking sessions.