



Memorandum

To: ENERGY STAR® for Windows, Doors, and Skylights Partners

From: U.S. Department of Energy

Date: June 1, 2009

Subject: Tax Credit Label Guidelines

The U.S. Department of Energy (DOE) has issued a tax credit label to support our partners who would like to promote ENERGY STAR qualified products that are eligible for the tax credit. This label is optional and cannot be used as a substitute for any label required by ENERGY STAR.

To properly use the tax credit label, manufacturers must adhere to the following rules:

1. **Use:** Use the tax credit label on ENERGY STAR qualified products with U-factor and Solar Heat Gain Coefficient (SHGC) ratings of 0.30 or less, as demonstrated on the National Fenestration Rating Council (NFRC) temporary label. The tax credit label may not be applied to ENERGY STAR qualified products that do not meet the terms of the tax credit. The tax credit label must be used in addition to the product qualification and NFRC temporary labels. Do not use the tax credit label after the tax credit expires on December 31, 2010.
2. **Placement:** Do not cover any part of the transition, product qualification, or NFRC temporary label with the tax credit label.
3. **Size:** Do not alter the tax credit label template dimensions.
4. **Color:** Do not alter the colors provided in either the color or gray scale template.
5. **Text:** Do not alter the tax credit label template text in font, format, layout, or content.

As with all ENERGY STAR labels, DOE will only provide label templates. Manufacturers are responsible for printing or ordering the labels. Between June 1 and September 1, 2009, the tax credit label templates will be available on the Web site provided in the June 1 e-mail to partners. As of September 1, the tax credit label templates will be available on the Partner Resources CD. Partners will receive a copy of this CD only after they have requalified (additional details on requalification will be sent in the coming weeks).

Please contact Emily Zachery at ezachery@drintl.com or (301) 628-2075 with any questions.