

Portfolio Manager has more than 80 Property Types to choose from. **Property types are noted where they are eligible to receive a 1-100 ENERGY STAR Score in the U.S.** Use Details required to receive an ENERGY STAR score are noted below, all other Use Details are optional.

*Only Gross Floor Area is required for non-scorable property types. It is used for metrics like Site and Source EUI. All other use details are optional.

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---|---|---|
| Adult Education | Adult Education refers to buildings used primarily for providing adult students with continuing education, workforce development, or professional development outside of the college or university setting. Gross Floor Area should include all space within the building(s), including but not limited to classrooms, administrative space, conference rooms, kitchens used by staff, lobbies, cafeterias, auditoriums, stairways, atriums, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Ambulatory Surgical Center | Ambulatory Surgery Centers refers to health care facilities that provide same-day surgical care, including diagnostic and preventive procedures. Gross Floor Area should include all space within the building(s), including but not limited to offices, operating and recovery rooms, waiting rooms, employee break rooms and kitchens, elevator shafts, stairways, mechanical rooms, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Aquarium | Aquarium refers to buildings used to provide aquatic habitat primarily to live animals and which may include public or private viewing areas and educational programs. Gross Floor area should include all space within the building(s), including but not limited to public and restricted areas such as visitor walkways, tank space, retail areas, restaurants, laboratories, classrooms, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. Areas not in enclosed buildings, such as outdoor habitats, open-air theaters, walkways, and landscaped areas <i>should not</i> be included in the Gross Floor Area. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Bank Branch (U.S. Score and Certification) | Bank Branch refers to a commercial banking outlet that offers banking services to walk-in customers. Gross Floor Area should include all space within the building(s), including but not limited to banking areas, vaults, lobbies, atriums, kitchens used by staff, conference rooms, storage areas, stairways, and elevator shafts. | Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Computers (Minimum 1) Percent That Can Be Cooled Occupancy (Minimum 55% for certification) Optional: Percent That Can Be Heated |
| Bar/Nightclub | Bar/Nightclub refers to buildings used primarily for social/entertainment purposes and is characterized by most of the revenue being generated from the sale of beverages instead of food. Gross Floor Area should include all space within the building(s), including but not limited to standing/seating areas, stage/dressing room areas, food/drink preparation or kitchen areas, retail areas, bathrooms, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. Properties whose primary business revenues are generated from the sale of food should be entered using one of the Restaurant property uses, even if there is a bar. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
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| Barracks (U.S. Score) | <p>Barracks refers to residential buildings associated with military facilities or educational institutions which offer multiple accommodations for long-term residents.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to bedrooms, common areas, food service facilities, laundry facilities, meeting spaces, exercise rooms, health club/spas, lobbies, elevator shafts, storage areas, and stairways.</p> | <p>Required for a Score: Gross Floor Area (Minimum 5,000 sq. ft) Number of Rooms (Minimum 5) Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Computer Lab Dining Hall</p> |
| Bowling Alley | Bowling alley refers to buildings used for public or private, recreational, or professional bowling. Gross Floor Area should include all space within the building(s), including but not limited to bowling lanes, concession areas, party rooms, retail areas, administrative/office space, employee break rooms, storage areas, and mechanical rooms. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Casino | Casino refers to buildings primarily used to conduct gambling activities including both electronic and live table games. Gross Floor Area should include all space within the building(s), including but not limited to the main casino floor/gaming area, restaurants/bars, retail areas, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. If your Casino is in the same building as a hotel, we recommend that you enter a separate hotel property use. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| College/University | College/University refers to buildings used for the purpose of higher education. This includes public and private colleges and universities. Gross Floor Area should include all space within the building(s), including but not limited to classrooms, laboratories, offices, cafeterias, maintenance facilities, arts facilities, athletic facilities, residential areas, storage rooms, restrooms, elevator shafts, and stairways. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Enrollment Number of Full Time Equivalent (FTE) Workers Number of Computers Grant Dollars</p> |
| Convenience Store with Gas Station (U.S. Score and Certification) | <p>Convenience Store with Gas Station refers to buildings that are co-located with gas stations and are used for the sale of a limited range of items such as groceries, toiletries, newspapers, soft drinks, tobacco products, and other everyday items. Convenience Store with Gas Station may include space for vehicle servicing and repair.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to sales floors, offices, staff break rooms, storage areas, and vehicle repair areas. Energy use associated with outside areas such as vehicle parking and gas filling areas should be included with the total energy use for the building(s), but the square footage associated with these outdoor areas should not be included in the Gross Floor Area.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft) Number of Full Time Equivalent (FTE) Workers (Minimum 1) Number of Cooking Equipment Units Number of Warming/Heating Equipment Units Length of All Open or Closed Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Weekly Operating Hours Number of Workers on Main Shift Number of Cash Registers Number of Computers Number of Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Cooking Facilities</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---|--|--|
| Convenience Store without Gas Station (U.S. Score and Certification) | <p>Convenience Store without Gas Station refers to buildings used for the sale of a limited range of items such as groceries, toiletries, newspapers, soft drinks, tobacco products, and other everyday items, which are not co-located with a gas station.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to sales floors, offices, staff break rooms, and storage areas.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft) Number of Full Time Equivalent (FTE) Workers (Minimum 1) Number of Cooking Equipment Units Number of Warming/Heating Equipment Units Length of All Open or Closed Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Weekly Operating Hours Number of Workers on Main Shift Number of Cash Registers Number of Computers Number of Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Cooking Facilities</p> |
| Convention Center | <p>Convention center refers to buildings used primarily for large conferences, exhibitions, and similar events. Convention centers may include a diverse variety of spaces, including large exhibition halls, meeting rooms, and concession stands. Gross Floor Area should include all space within the building(s), including but not limited to exhibit halls, preparation and staging areas, meeting rooms, concession stands, offices, bathrooms, break rooms, security areas, elevator shafts, and stairwells. Loading dock areas located outside the walls of the building should not be included in the gross square footage. Conference facilities located within a Hotel should be included along with your Hotel property use details, rather than added as a separate Convention Center property use. Conference facilities primarily serving smaller meetings should be entered as Social/Meeting Hall.</p> | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Courthouse (U.S. Score & Certification) | <p>Courthouse refers to buildings used for federal, state, or local courts, and associated administrative office space.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to temporary holding cells, chambers, kitchens used by staff, lobbies, atriums, conference rooms and auditoriums, fitness areas for staff, storage areas, stairways, and elevator shafts.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Computers (Minimum 1) Percent That Can Be Cooled Occupancy (Minimum 55% for certification)</p> <p>Optional: Percent That Can Be Heated</p> |

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| Data Center (U.S. Score & Certification) | <p>Data Center refers to buildings specifically designed and equipped to meet the needs of high-density computing equipment, such as server racks, used for data storage and processing. Typically, these facilities require dedicated uninterruptible power supplies and cooling systems. Data center functions may include traditional enterprise services, on-demand enterprise services, high performance computing, internet facilities, and/or hosting facilities. Often Data Centers are free standing, mission critical computing centers. When a data center is located within a larger building, it will usually have its own power and cooling systems and require a constant power load of 75 kW or more. Data Center is intended for sophisticated computing and server functions; it should not be used to represent a server closet or computer training area.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to raised floor computing space, server rack aisles, storage silos, control console areas, battery rooms, mechanical rooms for cooling equipment, administrative office areas, elevator shafts, stairways, break rooms and restrooms. When a data center is located within a larger building, only the spaces that are uniquely associated with the data center should be included in the gross floor area. For example, do not include spaces shared by the data center and other tenants, such as break rooms or hallways.</p> | <p>Required for a Score: Gross Floor Area IT Energy Configuration</p> <p>Optional: UPS System Redundancy Cooling Equipment Redundancy Apply Data Center Energy Estimates</p> |
| Distribution Center (U.S. Score & Certification) | <p>Distribution Center refers to unrefrigerated buildings that are used for the temporary storage and redistribution of goods, manufactured products, merchandise, or raw materials. Buildings that are used primarily for assembling, modifying, manufacturing, or growing goods, products, merchandise, or raw material should be classified as Manufacturing Facility.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to space designed to store non-perishable goods and merchandise, offices, lobbies, stairways, rest rooms, equipment storage areas, and elevator shafts. This should not include exterior/outdoor loading bays or docks.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Percent Used for Cold Storage Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Number of Walk-in Refrigeration/Freezer Units Clear Height</p> |
| Drinking Water Treatment & Distribution | <p>Drinking Water Treatment and Distribution refers to facilities designed to pump and distribute drinking water through a network of pipes. Depending on the water source (ground water, surface water, purchased water), a water utility may or may not contain a treatment process. This property use applies to any/all water sources and any/all levels of treatment. Gross Floor Area should include all areas within the physical structures at the plant, including but not limited to treatment areas, administrative offices, stairways, hallways and mechanical rooms. The Gross Floor Area should not include any exterior portions of the facility, such as retention or settling ponds. Although not typically used for normalization at plants, Gross Floor Area is a required system input for all properties.</p> | *Gross Floor Area |
| Enclosed Mall | <p>Enclosed Mall refers to buildings that house multiple stores, often “anchored” by one or more department stores, and with interior walkways. Most stores will not have entrances accessible from outside, with the exception of the “anchor” stores. Gross Floor Area should include all space within the building(s), including but not limited to retail stores, offices, food courts, restaurants, storage areas, staff break rooms, atriums, walkways, stairwells, and mechanical rooms.</p> | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |

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|--|--|---|
| Energy/Power Station | Energy/Power Station applies to buildings containing machinery and/or associated equipment for generating electricity or district heat (steam, hot water, or chilled water) from a raw fuel, including fossil fuel power plants, traditional district heat power plants, combined heat and power plants, nuclear reactors, hydroelectric dams, or facilities associated with a solar or wind farm. Gross Floor Area should include all space within the building(s), including but not limited to power generation areas (boilers, turbines etc), administrative space, cooling towers, kitchens used by staff, lobbies, meeting rooms, cafeterias, stairways, elevator shafts, and storage areas (which may include fossil fuel storage tanks or bins). This should not include any exterior spaces associated with the power stations. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Fast Food Restaurant | Fast Food Restaurant, also known as Quick Service Restaurant, refers to buildings used for the preparation and sale of ready-to-eat food. Fast Food Restaurants are characterized by a limited menu of food prepared quickly (often within a few minutes), and sometimes cooked in bulk in advance and kept hot. Gross Floor Area should include all space within the building(s), including but not limited to kitchens, sales areas, dining areas, offices, staff break rooms, and storage areas. Gross Floor Area should not include any outdoor/exterior seating areas, but the energy use of these outdoor areas should be reported on your energy meters. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Financial Office <i>(U.S. Score & Certification)</i> | Financial Office refers to buildings used for financial services such as bank headquarters and securities and brokerage firms. Gross Floor Area should include all space within the building(s), including but not limited to offices, trading floors, conference rooms and auditoriums, vaults, kitchens used by staff, lobbies, atriums, fitness areas for staff, storage areas, stairways, and elevator shafts. | Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Computers (Minimum 1) Number of Workers on Main Shift (Minimum 1) Percent That Can Be Cooled Occupancy (Minimum 55% for certification) Optional: Percent That Can Be Heated |
| Fire Station | Fire Station refers to buildings used to provide emergency response services associated with fires. Fire stations may be staffed by either volunteer or full-time paid firemen. Gross Floor Area should include all space within the building(s), including but not limited to office areas, vehicle storage areas, residential areas (if applicable), storage areas, break rooms, kitchens, elevator shafts, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Fitness Center/Health Club/Gym | Fitness Center/Health Club/Gym refers to buildings used for recreational or professional athletic training and related activities. Gross Floor Area should include all space within the building(s), including but not limited to weight and cardio equipment areas, personal training areas, courts, locker rooms, sauna and spa areas, retail areas, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
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| Food Sales | <p>Food Sales refers to buildings used for the sales of food on either a retail or wholesale basis, but which do not meet the definition of Supermarket/Grocery Store, Convenience Store, or Convenience Store with Gas Stations. For example, specialty food sales like a cheese shop or butcher.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to sales areas, storage areas, offices, kitchens, and staff break rooms.</p> | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Cash Registers Number of Computers Number of Open or Closed Refrigeration/Freezer Units Length of All Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Cooking Facilities Percent That Can Be Heated Percent That Can Be Cooled</p> |
| Food Service | <p>Food Service refers to buildings used for preparation and sale of food and beverages, but which do not meet the definition of Restaurant or Bar/Nightclub. For example, a bakery or coffee shop. Gross Floor Area should include all space within the building(s), including but not limited to kitchens, sales areas, dining areas, staff break rooms, and storage areas. Gross Floor Area should not include any outdoor/exterior seating areas, but the energy use of these outdoor areas should be reported on your energy meters.</p> | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Hospital (General Medical & Surgical) (U.S. Score & Certification) | <p>Hospital refers to a general medical and surgical hospital (including critical access hospitals and children's hospitals). These facilities provide acute care services intended to treat patients for short periods of time, including emergency medical care, physician's office services, diagnostic care, ambulatory care, surgical care, and limited specialty services such as rehabilitation and cancer care. The definition of Hospital accounts for all space types owned by the hospital that are located within the Hospital building/campus, including non-clinical spaces such as administrative offices, food service, retail, hotels, and power plants.</p> <p>Gross Floor Area (GFA) should include all space within the building(s) on the campus, including but not limited to operating rooms, bedrooms, emergency treatment areas, medical offices, exam rooms, laboratories, lobbies, atriums, cafeterias, rest rooms, stairways, corridors connecting buildings, storage areas, and elevator shafts.</p> <p>To get a score a hospital must have:</p> <ul style="list-style-type: none"> • More than 50% of the GFA must be used for general medical and surgical services (does not include: long-term care (or long-term acute care), skilled nursing, specialty care, and ambulatory surgical centers) • More than 50% of the licensed beds must provide acute care services. <p>Properties that use more than 50% of the GFA for long-term acute care, specialty care, and/or ambulatory surgical centers, or that have less than 50% of their beds licensed for acute care services are not eligible for an ENERGY STAR score.</p> | <p>Required for a Score: Gross Floor Area (Minimum 20,000 sq. ft.) Number of Full Time Equivalent (FTE) Workers (Minimum 1) Number of Staffed Beds (Minimum 1) Number of MRI Machines</p> <p>Optional: Licensed Bed Capacity Number of Workers on Main Shift On-Site Laundry Facility Percent That Can Be Heated Percent That Can Be Cooled Laboratory Tertiary Care Maximum Number of Floors Owned By</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
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| Hotel <i>(U.S. Score & Certification)</i> | <p>Hotel refers to buildings renting overnight accommodations on a room/suite and nightly basis, and typically include a bath/shower and other facilities in guest rooms. Hotel properties typically have daily services available to guests including housekeeping/laundry and a front desk/concierge. Hotel does not apply to properties where more than 50% of the floor area is occupied by fractional ownership units such as condominiums or vacation timeshares, or to private residences that are rented out on a daily or weekly basis. Hotel properties should be majority-owned by a single entity and have rooms available on a nightly basis. Condominiums or Time Shares should select the Multifamily Housing property use.</p> <p>Gross Floor Area should include all interior space within the building(s), including but not limited to guestrooms, halls, lobbies, atriums food preparation and restaurant space, conference and banquet space, fitness centers/spas, indoor pool areas, laundry facilities, elevator shafts, stairways, mechanical rooms, storage areas, employee break rooms, and back-of-house offices.</p> | <p>Required for a Score: Gross Floor Area (Minimum 5,000 sq. ft.) Number of Rooms (Minimum 1) Number of Workers on Main Shift (Minimum 1) Cooking Facilities Number of Commercial Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled Occupancy (Minimum 60% for certification)</p> <p>Optional: Number of Guest Meals Served Per Year Hours Per Day Guests On-Site Type of Laundry Facility Amount of Laundry Processed On-Site Annually Full-Service Spa Floor Area Gym/Fitness Center Floor Area Gross Floor Area that is Conference Space Gross Floor Area Used for Food Preparation</p> |
| Ice/Curling Rink | <p>Ice/Curling Rink refers to buildings that include one or more ice sheets used for public or private, recreational or professional skating, hockey, or ringette. Buildings that are exclusively used for curling are not currently eligible for an ENERGY STAR score but can benchmarked using this property type. Gross Floor Area should include all space within the building(s), including but not limited to ice area, spectator areas, concession stands, retail areas, locker rooms, administrative/office areas, employee break rooms, mechanical rooms, and storage areas. Larger facilities primarily serving professional or collegiate functions and with significant spectator seating should (above 5,000 seats) should be entered as Indoor Arena.</p> | <p>*Gross Floor Area</p> <p>Number of Indoor Ice Rinks Total Ice Rink Surface Area for All Rinks Months Main Indoor Ice Rink in Use Total Number of Weekly Ice Resurfacing for All Rinks Number of Full Time Equivalent (FTE) Workers Number of Curling Sheets Spectator Seating Capacity</p> |
| Indoor Arena | <p>Indoor Arena refers to enclosed structures used for professional or collegiate sports and entertainment events. Examples of events held in indoor arenas include basketball and hockey games, circus performances, and concerts. Indoor Arenas usually have capacities of 5,000 seats or more and are often characterized by multiple concourses and concession areas.</p> <p>Gross Floor Area should include all space within the building, including but not limited to court/rink space, all concourse space on which workers or guests can walk, concession areas, retail stores, restaurants, administrative/office areas, employee break rooms, kitchens, mechanical rooms, storage areas, elevator shafts, and stairwells.</p> | <p>*Gross Floor Area</p> <p>Enclosed Floor Area Number of Sporting Events per Year Number of Concert/Show Events per Year Number of Special/Other Events per year Ice Events Number of Computers Number of Walk-in Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled Size of Electronic Score Boards</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
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| K-12 School <i>(U.S. Score & Certification)</i> | <p>K-12 School refers to buildings or campuses used as a school for Kindergarten through 12th grade students. This does not include college or university classroom facilities/laboratories, vocational, technical, trade, adult, or continuing education schools, preschools, or day care facilities. If the school serves any of the above student populations (e.g., an elementary school that includes pre-kindergarten), at least 75% of the students must be in grades kindergarten through 12.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to classrooms, administrative space, conference rooms, kitchens used by staff, lobbies, cafeterias, gymnasiums, auditoriums, laboratory classrooms, portable classrooms, greenhouses, stairways, atriums, elevator shafts, small landscaping sheds, and storage areas.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) High School Number of Workers on Main Shift (Minimum 1) Months in Use (Minimum 8 for certification) Weekend Operation Cooking Facilities Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Gymnasium Floor Area Student Seating Capacity Number of Computers Gross Floor Area Used for Food Preparation Number of Walk-in Refrigeration/Freezer Units School District</p> |
| Laboratory | Laboratory refers to buildings that provide controlled conditions in which scientific research, measurement, and experiments are performed or practical science is taught. Gross Floor Area should include all space within the building(s), including but not limited to workstations/hoods, offices, conference rooms, storage areas, decontamination rooms, mechanical rooms, elevator shafts, and stairwells. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Library | Library refers to buildings used to store and manage collections of literary and artistic materials such as books, periodicals, newspapers, films, etc. that can be used for reference or lending. Gross Floor Area should include all space within the building(s), including but not limited to circulation rooms, storage areas, reading/study rooms, administrative space, kitchens used by staff, lobbies, conference rooms and auditoriums, fitness areas for staff, storage areas, stairways, and elevator shafts. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Lifestyle Center | Lifestyle Center refers to a mixed-use commercial development that includes retail stores and leisure amenities, where individual retail stores typically contain an entrance accessible from the outside and are not connected by internal walkways. Lifestyle centers have an open-air design, unlike traditional enclosed malls, and often include landscaped pedestrian areas, as well as streets and vehicle parking. Gross Floor Area should include all space within the building(s), including but not limited to retail stores, offices, food courts, restaurants, residential areas, storage areas, staff break rooms, walkways, stairwells, and mechanical areas. Do not include any exterior spaces such as pedestrian walkways or vehicle parking areas. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Mailing Center/Post Office | <p>Mailing Center/Post Office refers to buildings dedicated to mail and mailing supplies. This includes government operated Post Offices and Post Depots, in addition to private retailers that offer priority mail services and mailing supplies. Mailing Center/Post Offices must deliver mail or parcels directly to customers. Buildings that maintain an inventory of goods and/or have a high degree of automated mechanical sortation should benchmark as Distribution Center. Buildings that serve as air cargo terminals should benchmark as Other.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to retail counters, administrative space, kitchens used by staff, lobbies, conference rooms, storage areas, stairways, and mechanical rooms. GFA should not include exterior/outdoor loading bays or docks.</p> | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers Number of Letters and Packages Per Year</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
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| Manufacturing/Industrial Plant | Manufacturing/Industrial Plant refers to buildings used for manufacturing or assembling goods. Typically, a Manufacturing/Industrial plant includes a main production area that has high-ceilings and contains heavy equipment used for assembly line production. Gross Floor Area should include all space within the building(s) at the plant, including but not limited to production areas, offices, conference rooms, employee break rooms, storage areas, mechanical rooms, stairways, and elevator shafts. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours</p> <p>Number of Workers on Main Shift</p> <p>Number of Computers</p> |
| Medical Office (U.S. Score & Certification) | Medical Office refers to buildings used to provide diagnosis and treatment for medical, dental, or psychiatric outpatient care. Gross Floor Area should include all space within the building, including but not limited to offices, exam rooms, operating rooms for outpatient surgical procedures, laboratories, lobbies, atriums, conference rooms and auditoriums, employee break rooms and kitchens, restrooms, elevator shafts, stairways, mechanical rooms, and storage areas. If you have restaurants, retail (pharmacy), or services (dry cleaners) within the Medical Office Building, we recommend you include this square footage in the Medical Office Property Use. The medical office score does not apply to veterinary offices or standalone ambulatory surgical centers. | <p>Required for a Score:</p> <p>Gross Floor Area (Minimum 5,000 sq. ft.)</p> <p>Weekly Operating Hours (Minimum 30)</p> <p>Number of Workers on Main Shift (Minimum 1)</p> <p>Number of Surgical Operating Beds</p> <p>Number of MRI Machines</p> <p>Optional:</p> <p>Number of Computers</p> <p>Surgery Center Floor Area</p> <p>Percent That Can Be Heated</p> <p>Percent That Can Be Cooled</p> |
| Movie Theater | Movie theater refers to buildings used for public or private film screenings. Gross Floor Area should include all space within the building(s), including but not limited to seating areas, lobbies, concession stands, bathrooms, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours</p> <p>Number of Workers on Main Shift</p> <p>Number of Computers</p> |
| Multifamily Housing (U.S. Score & Certification) | <p>Multifamily Housing refers to residential properties that contain two or more residential living units. These properties may include low-rise buildings (1-4 stories), mid-rise buildings (5-9 stories), or high-rise buildings (10+ stories). Occupants of these buildings may include tenants, cooperators, and/or individual owners. Eligibility requirements for an ENERGY STAR score and certification for Multifamily Housing properties include:</p> <ul style="list-style-type: none"> • 2 units or more per building • 20 units or more per property/campus • At least 80% occupancy • Communities of single-family homes are not eligible. If your property is a mix of multifamily and single-family homes, the property would still be eligible if the single-family homes are less than 25% of the total GFA. <p>Gross Floor Area should include all space within the building(s), including but not limited to living units (including occupied and unoccupied units), interior common areas (e.g. lobbies, offices, community rooms, common kitchens, fitness rooms, indoor pools), hallways, stairwells, elevator shafts, connecting corridors between buildings, storage areas, and mechanical space such as a boiler room. Open air stairwells, breezeways, and other similar areas that are not fully enclosed should not be included in the GFA. Gross Floor Area (GFA) should include all buildings that are part of the multifamily property, including any separate management offices or other buildings that may not contain living units.</p> | <p>Required for a Score:</p> <p>Gross Floor Area</p> <p>Total Number of Residential Living Units (Minimum 20)</p> <p>Total Number of Residential Living Units in a Low-rise Setting (1-4 stories)</p> <p>Total Number of Residential Living Units in a Mid-rise Setting (5-9 stories)</p> <p>Total Number of Residential Living Units in a High-rise Setting (10 or more stories)</p> <p>Number of Bedrooms</p> <p>Occupancy (Minimum 80% for certification)</p> <p>Optional:</p> <p>Resident Population Type</p> <p>Government Subsidized Housing</p> <p>Number of Laundry Hookups in All Units</p> <p>Number of Laundry Hookups in Common Area(s)</p> <p>Percent That Can Be Heated</p> <p>Percent That Can Be Cooled</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|---|--|
| Museum | Museum refers to buildings that display collections to outside visitors for public viewing and enjoyment and for informational/educational purposes. Gross Floor Area should include all space within the building(s), including but not limited to public collection display areas, meeting rooms, classrooms, gift shops, food service areas, administrative/office space, mechanical rooms, storage areas for collections, elevator shafts, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Non-Refrigerated Warehouse (U.S. Score & Certification) | <p>Non-Refrigerated Warehouse refers to unrefrigerated buildings that are used to store goods, manufactured products, merchandise, or raw materials. Buildings that are used primarily for assembling, modifying, manufacturing, or growing goods, products, merchandise, or raw material should be classified as Manufacturing Facility.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to the main storage rooms, administrative office offices, lobbies, stairways, restrooms, equipment storage areas, and elevator shafts. This should not include exterior/outdoor loading bays or docks.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Percent Used for Cold Storage Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Number of Walk-in Refrigeration/Freezer Units Clear Height</p> |
| Office (U.S. Score & Certification) | <p>Office refers to buildings used for the conduct of commercial or governmental business activities. This includes administrative and professional offices. Gross Floor Area should include all space within the building(s), including but not limited to offices, conference rooms and auditoriums, kitchens used by staff, lobbies, fitness areas for staff, storage areas, stairways, and elevator shafts. If you have restaurants, retail, or services (dry cleaners) within the Office, you should most likely include this square footage and energy in the Office Property Use. There are 4 exceptions to this rule when you should create a separate Property Use:</p> <ul style="list-style-type: none"> • If it is a Property Use Type that can get an ENERGY STAR Score (note: Retail can only get a score if it is greater than 5,000 square feet) • If it accounts for more than 25% of the property's GFA • If it is a vacant/unoccupied Office • If the Hours of Operation differ by more than 10 hours from the main Property Use | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Computers (Minimum 1) Percent That Can Be Cooled Occupancy (Minimum 55% for certification)</p> <p>Optional: Percent That Can Be Heated</p> |
| Other | Other refers to buildings that do not fall within the available property use categories in Portfolio Manager. Before selecting "Other", it is highly recommended that you review the full list of property uses available for selection to ensure that there is not a suitable category for your property. Gross Floor Area should include all space within the building(s), including but not limited to space devoted to your main business activity, administrative offices, employee break rooms, bathrooms, stairways, and elevator shafts. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Education | Other – Education refers to buildings used for religious, community, or other educational purposes not described in the available property uses in Portfolio Manager (i.e. educational purposes other than adult education, college/university, K-12 school, pre-school/daycare and vocational schools). Gross Floor Area should include all space within the building(s), including but not limited to classrooms, administrative space, conference rooms, kitchens used by staff, lobbies, cafeterias, auditoriums, laboratory classrooms, stairways, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---------------------------------------|--|---|
| Other - Entertainment/Public Assembly | Other-Entertainment/Public Assembly refers to buildings whose primary use is for entertainment or public gatherings and that do not meet the definition of any other property use defined in Portfolio Manager. Gross Floor Area should include all space within the building(s), including but not limited to entertainment areas, administrative areas, and supporting areas such as storage rooms, hallways, restrooms, stairways, and maintenance areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Lodging/Residential | Other – Lodging/Residential refers to buildings used for residential purposes other than those described in the available property uses in Portfolio Manager (i.e. residential other than multifamily residential, single family home, senior care community, residence hall/dormitory, barracks, prison/incarceration, or hotel). Gross Floor Area should include all space within the building(s), including but not limited to living areas, common areas, administrative space, kitchens used by staff, lobbies, waiting areas, cafeterias, stairways, atriums, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Mall | Other-Mall refers to buildings containing a collection of stores whose purpose is the sale of goods, but which do not fit into the enclosed mall, lifestyle center, or strip mall property types. Gross Floor Area should include all space within the building(s), including but not limited to retail stores, offices, food courts, restaurants, storage areas, staff break rooms, walkways, stairwells, and mechanical areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Public Services | Other – Public Services refers to buildings used by public-sector organizations to provide public services other than those described in the available property uses in Portfolio Manager (i.e. services other than offices, courthouses, drinking water treatment and distribution plants, fire stations, libraries, mailing centers or post offices, police stations, prisons or incarceration facilities, social or meeting halls, transportation terminals or stations, or wastewater treatment plants). Gross Floor Area should include all space within the building(s), including but not limited to administrative space, kitchens used by staff, lobbies, waiting areas, cafeterias, stairways, atriums, elevator shafts, landscaping sheds, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Recreation | Other-Recreation refers to buildings primarily used for recreation that do not meet the definition of any other property use defined in Portfolio Manager. Gross Floor Area should include all space within the building(s), including but not limited to recreational areas and supporting activities such as mechanical rooms, storage areas, elevator shafts, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Restaurant/Bar | Other – Restaurant/Bar refers to buildings used for preparation and sale of ready-to-eat food and beverages, but which does not fit into the fast-food restaurant, restaurant, or bar/nightclub property types. Gross Floor Area should include all space within the building(s), including but not limited to kitchens, sales areas, dining areas, staff break rooms, and storage areas. Gross Floor Area should not include any outdoor/exterior seating areas, but the energy use of these outdoor areas should be reported on your energy meters. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Services | Other - Services refers to buildings in which primarily services are offered, but which does not fit into the Personal Services or Repair Services property types. Examples include kennels, photo processing shops, etc. Gross Floor Area should include all space within the building(s), including but not limited to sales floors, offices, storage areas, staff break rooms, walkways, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|---|--|
| Other - Specialty Hospital | Other/Specialty Hospitals refers to long-term acute care hospitals, inpatient rehabilitation facilities, including Cancer Centers and Psychiatric and Substance Abuse Hospitals/Facilities. Gross Floor Area should include all space within the building(s) on the campus, including but not limited to medical offices, patient rooms, laboratories, lobbies, atriums, cafeterias, rest rooms, stairways, corridors connecting buildings, storage areas, elevator shafts. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Stadium | Other-Stadium refers to buildings primarily used for sporting events that do not meet the definition of any other property use defined in Portfolio Manager. Gross Floor Area should include all space within the building(s), including but not limited to areas for athletic activity and spectator seating and supporting activities such as mechanical rooms, storage areas, elevator shafts, and stairwells. | *Gross Floor Area Enclosed Floor Area Number of Sporting Events per Year Number of Concert/Show Events per Year Number of Special/Other Events per year Ice Events Number of Computers Number of Walk-in Refrigeration/Freezer Units Size of Electronic Score Boards Percent That Can Be Heated Percent That Can Be Cooled |
| Other - Technology/Science | Other – Technology/Science refers to buildings used for science and technology related services other than Laboratories and Data Centers. Gross Floor Area should include all space within the building(s), including but not limited to areas with the main business activity, production areas, administrative offices, employee break areas, stairways, atriums, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Other - Utility | Other – Utility applies to buildings used by a utility for some purpose other than general office or energy/power generation. This may include utility transfer stations or maintenance facilities. Note that an administrative office occupied by a utility should be entered as Office, and a power or energy generation plant should be entered as Energy/Power Station. Gross Floor Area should include all space within the building(s), including but not limited to administrative space, maintenance and equipment areas, generator rooms, kitchens used by staff, lobbies, meeting rooms, stairways, elevator shafts, and storage areas. This should not include any exterior spaces associated with utility operations. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Outpatient Rehabilitation/Physical Therapy | Outpatient Rehabilitation/Physical Therapy offices refers to buildings used to provide diagnosis and treatment for rehabilitation and physical therapy. Gross Floor Area should include all space within the building(s), including but not limited to offices, exam rooms, waiting rooms, indoor pool areas, atriums, employee break rooms and kitchens, rest rooms, elevator shafts, stairways, mechanical rooms, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Parking | Parking refers to buildings and lots used for parking vehicles. This includes open parking lots, partially enclosed parking structures, and completely enclosed (or underground) parking structures. Parking structures may be free standing or physically connected to the property. Individual private garages in Multifamily Housing are not considered Parking. | Open Parking Lot Size Partially Enclosed Parking Garage Size Completely Enclosed Parking Garage Size Supplemental Heating |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|--|---|
| Performing Arts | Performing Arts refers to buildings used for public or private artistic or musical performances. Gross Floor Area should include all space within the building(s), including but not limited to seating, stage and backstage areas, food service areas, retail areas, rehearsal studios, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Personal Services (Health/Beauty, Dry Cleaning, etc.) | Personal Services refers to buildings used to sell services rather than physical goods. Examples include dry cleaners, salons, spas, etc. Gross Floor Area should include all space within the building(s), including but not limited to sales floors, offices, storage areas, staff break rooms, walkways, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Police Station | Police Station applies to buildings used for federal, state, or local police forces and their associated office space. Gross Floor Area should include all space within the building(s), including but not limited to offices, temporary holding cells, kitchens used by staff, lobbies, atriums, conference rooms and auditoriums, fitness areas for staff, storage areas, stairways, and elevator shafts. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Pre-school/Daycare | Pre-school/Daycare applies to buildings used for educational programs or daytime supervision/recreation for young children before they attend Kindergarten. Gross Floor Area should include all space within the building(s), including but not limited to classrooms, administrative space, conference rooms, kitchens used by staff, lobbies, cafeterias, gymnasiums, auditoriums, stairways, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Prison/Incarceration | Prison/Incarceration refers to federal, state, local, or private-sector buildings used for the detention of persons awaiting trial or convicted of crimes. Gross Floor Area should include all space within the building(s), including but not limited to holding cells, cafeterias, administrative spaces, kitchens, lobbies, atriums, conference rooms and auditoriums, fitness areas, storage areas, stairways, and elevator shafts. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Race Track | Race Track refers to buildings used primarily to hold racing events such as vehicle races, track/field races, horse races, and/or dog-races. Gross Floor Area should include all space within the building(s), including but not limited to spectator viewing areas, concourse space on which workers or guests can walk, concession areas, retail stores, restaurants, administrative/office areas, employee break rooms, mechanical rooms, storage areas, elevator shafts, and stairwells. The footprint of the race track itself should also be included in the gross floor area, along with the footprint of any staging areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Refrigerated Warehouse (U.S. Score & Certification) | <p>Refrigerated Warehouse refers to refrigerated buildings that are used to store or redistribute perishable goods or merchandise under refrigeration at temperatures below 50 degrees Fahrenheit (10 degrees Celsius). Buildings that are used primarily for assembling, modifying, manufacturing, or growing goods, products, merchandise or raw material should be classified as Manufacturing Facility.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to temperature-controlled areas, administrative offices, lobbies, stairways, restrooms, equipment storage areas, and elevator shafts. This should not include exterior/outdoor loading bays or docks.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Percent Used for Cold Storage Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Clear Height</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|---|--|
| Repair Services (Vehicle, Shoe, Locksmith, etc.) | Repair Services refers to buildings in which some type of repair service is provided. Examples include vehicle service or repair shops, shoe repair, jewelry repair, locksmiths, etc. Gross Floor Area should include all space within the building(s), including but not limited to sales floors, repair areas, workshops, offices, parts storage areas, waiting rooms, staff break rooms, hallways, and stairwells. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Residence Hall/Dormitory (U.S. Score) | Residence Hall/Dormitory refers to buildings associated with educational institutions or military facilities which offer multiple accommodations for long-term residents. Gross Floor Area should include all space within the building(s), including but not limited to bedrooms, common areas, food service facilities, laundry facilities, meeting spaces, exercise rooms, health club/spas, lobbies, elevator shafts, storage areas, and stairways. | Required for a Score: Gross Floor Area (Minimum 5,000 sq. ft.) Number of Rooms (Minimum 5) Percent That Can Be Heated Percent That Can Be Cooled Optional: Computer Lab Dining Hall |
| Residential Care Facility | Residential Care Facilities refers to buildings that provide rehabilitative and restorative care to patients on a long-term or permanent basis. Residential Care Facilities treat mental health issues, substance abuse, and rehabilitation for injury, illness, and disabilities. This property type is intended for facilities that offer long-term residential care to residents of all ages who may need assistance with activities of daily living. If a facility is designed to provide nursing and assistance to seniors only, then the Senior Care Community property type should be used. Gross Floor Area should include all space within the building(s) including but not limited to individual rooms or units, wellness centers, exam rooms, community rooms, small shops or service areas for residents and visitors (e.g. hair salons, convenience stores), staff offices, lobbies, atriums, cafeterias, kitchens, storage areas, hallways, basements, stairways, corridors between buildings, and elevator shafts. Open air stairwells, breezeways, and other similar areas that are not fully enclosed should not be included in the gross floor area. | *Gross Floor Area Maximum Resident Capacity Average Number of Residents Total Number of Residential Living Units Licensed Bed Capacity Number of Workers on Main Shift Number of Computers Number of Residential Washing Machines Number of Commercial Washing Machines Number of Residential Electronic Lift Systems Number of Commercial Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled |
| Restaurant | Restaurant refers to buildings used for preparation and sale of ready-to-eat food and beverages, but which do not fit in the fast-food property type. Examples include fast casual, casual, and fine dining restaurants. Gross Floor Area should include all space within the building(s), including but not limited to kitchens, sales areas, dining areas, offices, staff break rooms, and storage areas. Gross Floor Area should not include any outdoor/exterior seating areas, but the energy use of these outdoor areas should be reported on your energy meters. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---|--|--|
| Retail Store (U.S. Score & Certification) | <p>Retail Store refers to individual stores used to conduct the retail sale of non-food consumer goods such as clothing, books, toys, sporting goods, office supplies, hardware, and electronics. Buildings containing multiple stores should be classified as enclosed mall, lifestyle center, or strip mall.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to sales areas, storage areas, offices staff break rooms, elevators, and stairwells. To receive an ENERGY STAR score, a Retail Store must be a single store that is at least 5,000 square feet (464.5 m²) and have an exterior entrance to the public.</p> <p>The ENERGY STAR score applies to: Department Stores, Discount Stores, Drug Stores, Dollar Stores, Home Center/Hardware Stores, and Apparel/Specialty Stores (e.g. books, clothing, office products, toys, home goods, and electronics). Retail configurations eligible to receive an ENERGY STAR score/certification include: free standing stores; individual stores located in open air or strip centers; and anchor stores in enclosed malls.</p> <p>Retail configurations NOT eligible to receive an ENERGY STAR score/certification include: enclosed malls; individual stores located within enclosed malls (except those with an exterior entrance); lifestyle centers; strip malls; and ground-floor retail that is part of a larger non-mall building (i.e. office, hotel), and DOES NOT meet the retail eligibility criteria above.</p> | <p>Required for a Score: Gross Floor Area (Minimum 5,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Single Store (Must be Yes) Exterior Entrance to the Public (Must be Yes) Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Length of Open or Closed Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Number of Cash Registers Number of Computers Cooking Facilities</p> |
| Roller Rink | <p>Roller Rink refers to buildings used primarily for roller-skating, inline skating/rollerblading, or skateboarding. Gross Floor Area should include all space within the building(s), including but not limited to the rink space, concession areas, locker rooms, retail areas, administrative/office areas, employee break rooms, mechanical rooms, and storage areas.</p> | <p>*Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Self-Storage Facility | <p>Self-Storage Facility refers to buildings that are used for private storage. Typically, a single Self Storage Facility will contain a variety of individual units that are rented out for the purpose of storing personal belongings. Gross Floor Area should include all space within the building(s), including but not limited to individual storage units, administrative offices, security and maintenance areas, mechanical rooms, hallways, stairways, and elevator shafts. This should not include exterior/outdoor loading bays or docks.</p> | <p>*Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Percent Used for Cold Storage Number of Walk-in Refrigeration/Freezer Units Clear Height Percent That Can Be Heated Percent That Can Be Cooled Number of Computers</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---|--|--|
| Senior Living Community (U.S. Score & Certification) | Senior Care Community refers to buildings that house and provide care and assistance for elderly residents. Gross Floor Area should include all space within the building(s), including but not limited to individual rooms or units, wellness centers, exam rooms, community rooms, small shops or service areas for residents and visitors (e.g. hair salons, convenience stores), staff offices, lobbies, atriums, cafeterias, kitchens, storage areas, hallways, basements, stairways, corridors between buildings, and elevator shafts. Open air stairwells, breezeways, and other similar areas that are not fully enclosed should not be included in the gross floor area. The ENERGY STAR score for Senior Care Community applies to nursing homes (skilled nursing facilities) and assisted living facilities and is not intended for retirement communities that offer only independent living – a community with only independent living should benchmark under the Multifamily property use. | <p>Required for a Score: Gross Floor Area (Minimum 5,000 sq. ft.) Maximum Resident Capacity Average Number of Residents (Cannot exceed Maximum Resident Capacity) Total Number of Residential Living Units (Minimum 1) Number of Workers on Main Shift (Minimum 1) Number of Computers Number of Residential Washing Machines Number of Commercial Washing Machines Number of Residential Electronic Lift Systems Number of Commercial Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Licensed Bed Capacity</p> |
| Single Family Home (U.S. Score) | Single Family Home refers to a standalone building with its own lot that provides living space for one household or family. Gross Floor Area should include all space within the home, including living areas, bedrooms, and finished basements and attics. | <p>Required for a Score: Gross Floor Area Number of People</p> <p>Optional: Number of Bedrooms</p> |
| Social/Meeting Hall | Social/Meeting hall refers to buildings primarily used for public or private gatherings. This may include community group meetings, seminars, workshops, or performances. Please note that there is another property use available, Convention Center, for large exhibition and conference facilities. Gross Floor Area should include all space within the building(s), including but not limited to meeting rooms, auditoriums, food service areas, lobbies, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Stadium (Closed) | Stadium (Closed) refers to structures with a permanent or retractable roof which are used primarily for professional or collegiate sports and entertainment events. Examples of events held in closed stadiums include baseball and football games, and concerts. Closed Stadiums usually have capacities of 25,000 seats or more and are often characterized by multiple concourses and concession areas. Gross Floor Area should include all space within the building(s), including but not limited to concourse space on which workers or guests can walk, concession areas, retail stores, restaurants, administrative/office areas, employee break rooms, kitchens, mechanical rooms, storage areas, elevator shafts, and stairwells. The footprint of the playing field should also be included in the gross floor area. | <p>*Gross Floor Area</p> <p>Enclosed Floor Area Number of Sporting Events per Year Number of Concert/Show Events per Year Number of Special/Other Events per year Ice Events Number of Computers Number of Walk-in Refrigeration/Freezer Units Size of Electronic Score Boards Percent That Can Be Heated Percent That Can Be Cooled</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|--|---|
| Stadium (Open) | Stadium (Open) refers to structures used primarily for professional or collegiate sports and entertainment events in which the playing field is <i>not covered</i> and is exposed to the outside. Examples of events held in open stadiums include baseball, football, and soccer games, and concerts. Open Stadiums usually have capacities of 5,000 seats or more and are often characterized by multiple concourses and concession areas. Gross Floor Area should include all space within the building(s), including but not limited to concourse space on which workers or guests can walk, concession areas, retail stores, restaurants, administrative/office areas, employee break rooms, kitchens, mechanical rooms, storage areas, elevator shafts, and stairwells. The footprint of the playing field should also be included in the gross floor area. | <p>*Gross Floor Area</p> <p>Enclosed Floor Area Number of Sporting Events per Year Number of Concert/Show Events per Year Number of Special/Other Events per year Ice Events Number of Computers Number of Walk-in Refrigeration/Freezer Units Size of Electronic Score Boards Percent That Can Be Heated Percent That Can Be Cooled</p> |
| Strip Mall | Strip mall refers to buildings comprising more than one retail store, restaurant, or other business, in an open-air configuration where each establishment has an exterior entrance to the public and there are no internal walkways. Gross Floor Area should include all space within the building(s), including but not limited to retail stores, offices, restaurants, storage areas, staff break rooms, and stairwells. Do not include any exterior spaces such as vehicle parking areas. Note that individual stores within strip malls may be eligible to receive an ENERGY STAR score if they are over 5,000 square feet in size and have an exterior entrance to the public. | <p>*Gross Floor Area</p> <p>Weekly Operating Hours Number of Workers on Main Shift Number of Computers</p> |
| Supermarket/ Grocery Store (U.S. Score & Certification) | <p>Supermarket/Grocery Store refers to buildings used for the retail sale of primarily food and beverage products, and which may include small amounts of preparation and sale of ready-to-eat food. Buildings where the primary business is the on-site preparation and sale of ready-to-eat food should use one of the Restaurant property types.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to the sales floor, offices, storage areas, kitchens, staff break rooms, and stairwells. Gross Floor Area should include all space within the building, including court/rink space, all concourse space on which workers or guests can walk, concession areas, retail stores, restaurants, administrative/office areas, employee break rooms, kitchens, mechanical rooms, storage areas, elevator shafts, and stairwells.</p> | <p><u>Required for a Score:</u> Gross Floor Area (Minimum 5,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Percent That Can Be Heated Percent That Can Be Cooled</p> <p><u>Optional:</u> Number of Cash Registers Number of Computers Length of All Open or Closed Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Cooking Facilities</p> |
| Swimming Pool | Swimming Pool refers to any heated swimming pools located either inside or outside. To enter a swimming pool, a specific pool size must be selected. In order to enter buildings associated with a Swimming Pool, the main property use must be entered first (e.g., K-12 School, Hotel, Fitness Center/Health Club/Gym, etc). | <p>Approximate Pool Size Location of Pool Months in Use</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|-------------------------------------|--|--|
| Transportation Terminal/Station | Transportation Terminal/Station applies to buildings used primarily for accessing public or private transportation. This includes train stations, bus stations, airports, and seaports. These terminals include areas for ticket purchases, and embarkation/disembarkation, and may also include public waiting areas with restaurants and other concessions. Gross Floor Area should include all space within the building(s), including but not limited to boarding areas, waiting areas, administrative space, kitchens used by staff, lobbies, restaurants, cafeterias, stairways, atriums, elevator shafts, and storage areas. This should not include any exterior spaces associated with the terminals, such as drop-off areas, outdoor platforms, or outdoor loading docks/bays. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Urgent Care/Clinic/Other Outpatient | Urgent Care Center/Clinic/Other Outpatient Office refers to buildings used to treat patients, usually on an unscheduled, walk-in basis, who have an injury or illness that requires immediate care but is not serious enough to warrant a visit to an emergency department. Gross Floor Area should include all space within the building(s), including but not limited to offices, exam rooms, waiting rooms, atriums, employee break rooms and kitchens, rest rooms, elevator shafts, stairways, mechanical rooms, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Vehicle Dealership | Vehicle Dealership refers to buildings used for the sale of new or used cars and light-, medium- and heavy-duty trucks. Gross Floor Area should include all space within the building(s), including but not limited to sales floors, offices, conference rooms, vehicle service centers, parts storage areas, waiting rooms, staff break rooms, restrooms, hallways, and stairwells. Gross Floor Area should <i>not include</i> any exterior spaces such as vehicle parking areas. *Note: the name was changed to Vehicle Dealership from Automobile Dealership in August 2023. | *Gross Floor Area Number of Workers on Main Shift Average Number of Vehicles in Inventory Percent That Can Be Heated Percent That Can Be Cooled Number of Computers Weekly Operating Hours |
| Veterinary Office | A Veterinary Office refers to buildings used for the medical care and treatment of animals. Gross Floor Area should include all space within the building(s), including but not limited to offices, exam rooms, waiting rooms, atriums, employee break rooms and kitchens, rest rooms, elevator shafts, stairways, mechanical rooms, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |
| Vocational School | Vocational School refers to buildings primarily designed to teach skilled trades to students, including trade and technical schools. Typically, vocational schools are commonly post-secondary education, consisting of 1-2 years of technical/trade training. Gross Floor Area should include all space within the building(s), including but not limited to classrooms, administrative space, conference rooms, kitchens used by staff, lobbies, cafeterias, gymnasiums, auditoriums, laboratory classrooms, stairways, elevator shafts, and storage areas. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|--|---|--|
| Wastewater Treatment Plant (U.S. Score) | <p>Wastewater Treatment Plant refers to facilities designed to treat municipal wastewater. The level of treatment at a plant will vary based on the BOD limits and the specific processes involved. This property use is intended for primary, secondary, and advanced treatment facilities with or without nutrient removal. Treatment processes may include biological, chemical, and physical treatment. This property use <i>does not apply</i> to drinking water treatment and distribution facilities. Gross Floor Area should include all areas within the physical structures at the plant including but not limited to treatment areas, administrative offices, stairways, hallways and mechanical rooms. The Gross Floor Area should not include any exterior portions of the facility, such as retention or settling ponds. Although not typically used for normalization at plants, Gross Floor Area is a required system input for all properties. To receive an ENERGY STAR score, your Wastewater Treatment Plant must have a daily flow of 150 MGD or less.</p> | <p>Required for a Score: Gross Floor Area Plant Design Flow Rate (Minimum 0.6 MGD) Average Influent Biological Oxygen Demand (BOD5) (Minimum 30, Maximum 1,000) Average Effluent Biological Oxygen Demand (BOD5) (Must be greater than 0) Fixed Film Trickle Filtration Process Nutrient Removal</p> |
| Wholesale Club/Supercenter (U.S. Score & Certification) | <p>Wholesale Club/Supercenter refers to buildings used to conduct the retail sale of a wide variety of merchandise, typically in bulk quantities. Merchandise may include food, clothing, office supplies, furniture, electronics, books, sporting goods, toys, and hardware.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to the sales floor, offices, storage areas, kitchens, staff break rooms, elevators, and stairwells.</p> | <p>Required for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours (Minimum 30) Number of Workers on Main Shift (Minimum 1) Number of Open or Closed Refrigeration/Freezer Units Number of Walk-in Refrigeration/Freezer Units Single Store (Must be Yes) Exterior Entrance to the Public (Must be Yes) Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Number of Computers Number of Cash Registers Length of Open or Closed Refrigeration/Freezer Units Area of Walk-in Refrigeration/Freezer Units Cooking Facilities</p> |
| Worship Facility (U.S. Score & Certification) | <p>Worship Facility refers to buildings that are used as places of worship. This includes churches, temples, mosques, synagogues, meetinghouses, or any other buildings that primarily function as a place of religious worship.</p> <p>Gross Floor Area should include all space within the building(s), including but not limited to the primary worship area, community rooms, classrooms, kitchens/food preparation areas, and supporting areas such as restrooms, storage areas, hallways, and elevator shafts. The ENERGY STAR score for Worship Facilities applies to buildings that function as the primary place of worship and not to other buildings that may be associated with a religious organization, such as living quarters, schools, or buildings used primarily for other community activities. To receive an ENERGY STAR score, a Worship facility must have at least 25 seats, but cannot have more than 4,000.</p> | <p>Requirement for a Score: Gross Floor Area (Minimum 1,000 sq. ft.) Weekly Operating Hours Seating Capacity (Minimum 25, Maximum 4,000) Gross Floor Area Used for Food Preparation Percent That Can Be Heated Percent That Can Be Cooled</p> <p>Optional: Cooking Facilities Number of Weekdays Open Number of Computers Number of Commercial Refrigeration/Freezer Units Ceiling Height</p> |

| Property Type | Property Definition | Use Details (Optional Use Details do NOT affect any metrics) |
|---------------|--|---|
| Zoo | Zoo refers to buildings used primarily to provide habitat to live animals, and which may include public or private viewing and educational programs. Gross Floor Area should include all space within the building(s), including but not limited to habitats, visitor viewing areas, theaters, classrooms, food service areas, retail stores, veterinary offices, exhibit space, administrative/office space, mechanical rooms, storage areas, elevator shafts, and stairwells. Areas not in fully enclosed buildings, such as outdoor habitats, open-air theaters, walkways, and landscaped areas should not be included in the Gross Floor Area. | *Gross Floor Area Weekly Operating Hours Number of Workers on Main Shift Number of Computers |

*Only Gross Floor Area is required for non-scorable property types. It is used for metrics like Site and Source EUI. All other use details are optional.