

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460



OFFICE OF AIR AND RADIATION

Dear [Name],

This serves as notice that the U.S. Environmental Protection Agency (EPA) has suspended [Organization Name] from the ENERGY STAR products program due to failure to fulfill program requirements.

As stated in the ENERGY STAR Partnership Agreement that [Organization Name] signed with EPA, unit shipment data must be provided to EPA on an annual basis. This information helps to determine market penetration of ENERGY STAR certified products and plays a critical role in program planning for product development. The ENERGY STAR Partner Commitments require that partners submit annual unit shipment data by no later than March 1 of the following year.

However, despite notices sent to you on January 3, February 3, and March 7, 2022 regarding the March 1 deadline for unit shipment data submission, EPA has not received [Organization Name]'s form for the following product type(s):

[Product Type]

[Product Type]

[Product Type]

As a result, your company's name and products have been removed from the ENERGY STAR website ([www.energystar.gov](http://www.energystar.gov)), and your company is no longer allowed to certify additional models as ENERGY STAR.

**To restore your company's partnership, you must submit unit shipment data using the forms for 2021 available at <http://www.energystar.gov/unitshipmentdata> and comply with other program requirements your organization has failed to fulfill.**

If you have any questions about the unit shipment data requirement, or believe you have received this letter in error, please contact Katie Veasey, ICF, at [UnitShipmentData@energystar.gov](mailto:UnitShipmentData@energystar.gov) or (202) 862-1176.

Sent on behalf of:

Kathleen Vokes  
Unit Shipment Data Manager  
ENERGY STAR

U.S. Environmental Protection Agency  
Email: [vokes.kathleen@epa.gov](mailto:vokes.kathleen@epa.gov)