

**Revised Proposal**

**P4 – Proposed Home Performance with ENERGY STAR® Certificate of Completion**

**Background:**

To document the investment that a homeowner makes when improving their home via Home Performance with ENERGY STAR (HPwES), it's important to provide the homeowner with a 'Summary Certificate' of the work completed and the organizations involved.

Homes qualify for a HPwES Summary Certificate when at least three qualified energy improvement measures (as defined by the sponsor) are performed on a home or estimated energy savings of 20% or more are achieved.

The HPwES Summary Certificate will be issued by local program sponsors. Summary Certificates could be issued directly by a local program sponsor to a homeowner upon job completion or to the primary job contractor or consultant, who, in turn, would forward the certificate to the homeowner.

**Implementation:**

The National Program is developing a customizable template using the existing ENERGY STAR Marketing Toolkit (accessible via the ENERGY STAR Web site). This template will allow local program sponsors to customize the individual certificates with home addresses, contractors, and the home improvements performed. A revised 'Summary Certificate' template proposal is attached.

Local sponsors who do not wish to use the nationally-developed template can choose to develop their own, so long as it includes the required elements specified below. Any summary certificates developed by local sponsors should be submitted to the National Program for approval prior to being distributed.

**Required Elements:**

- The National Home Performance with ENERGY STAR logo mark and mission statement
- Home address
- Names of companies performing and verifying work
- Date of work completion
- Specific home improvements completed (e.g., attic insulation increased to R-30, SEER 14 air conditioner installed, air sealing performed)

**Optional Additional Elements (Not Required):**

- Estimated energy savings/home performance results achieved
- Estimated environmental impact of improvements
- Local Program Sponsor logo mark and mission statement (if applicable)
- Program representative signature block

**Comments Requested:**

The National HPwES Program is specifically seeking comments on the proposed elements to be included on the certificate (both for the national template and locally developed versions). Specifically, should any of the proposed minimum elements be deleted or others added?

# Home Performance with ENERGY STAR® Summary of Energy Improvements Performed



**Home Address:**

OWNER NAME  
Address  
City, State, Zip

**Work Performed by:**  
Company Name

**Work Verified by:**  
Company Name

**Work Completed on:**  
Month, 00, Year

**Home Performance Improvements:**

(Sample List)

- Air Sealing Performed
- Attic Insulation Increased to R-30
- Wall Insulation Added
- Ducts Sealed
- Saer 14 Air Conditioning Installed
- 90% AFUE Furnace Installed
- High-Performance Windows Installed
- ENERGY STAR Qualified Dishwasher and Refrigerator Installed
- 5 ENERGY STAR Qualified CFLs Installed

**Environmental Impact of Improvements:**  
(Optional)

• CO<sub>2</sub> Emissions reduced by: 1360 lbs

**Home Performance Results Achieved:**  
(Optional)

- Home energy use before improvements
- Home energy use after improvements (estimated)

Program Representative (Signature Optional)

Home Performance with ENERGY STAR® offers a comprehensive, whole-house approach to home improvement that results in better energy efficiency, greater comfort, and lower energy bills. ENERGY STAR is a voluntary partnership sponsored by the U.S. EPA and U.S. DOE to protect the environment through superior energy efficiency.

